

Activity 8: Scenario

Instructions: Read the scenario and highlight the information that is important to include in Jason's resume. Then, sort out this information below under the correct subheading. Once you are done, think about what other information is needed to complete Jason's resume based on what we have learned and based on the samples we have looked at.

Jason Smith just graduated from university with a Bachelor's in Accounting. He has a dog and loves taking him on walks. He also enjoys learning new things and is a fast learner. It only took him an hour to learn 5 tricks on his skateboard. Jason is looking for a full-time job in something related to his degree where he can apply his skills and knowledge. He worked at his last job from June 2015 to June 2019. Jason is good with numbers and has good math skills. Jason volunteers at an accounting firm and senior's home.

Personal Information

Objective

Education

Work Experience

Relevant extracurriculars and Hobbies

Related Skills and Abilities

Write some pieces of information still needed to complete his resume.
