

**Listen to the phone conversation. Then complete the message with the correct information.**

**Example:** What's the man's first name? .....Patrick.....

1. What is Patrick's last name? .....
2. What is the woman's first name? .....
3. What is her last name? .....
4. What is her phone number? .....
5. What message does she leave? .....
6. When should Patrick call the woman? .....

**LISTEN & FILL:**

Michelle: Carson Company. This is Michelle.

Mr. James: Hi, Michelle. It's Patrick James.

Michelle: Hello, Mr. James.

Mr. James: I need you to do some things for me today.

Michelle: All right.

Mr. James: I'm traveling to Taipei next week. I need a hotel .....1 for five nights, starting on Sunday, June 23rd.

Michelle: OK.

Mr. James: I want a hotel with a .....2 and room .....3. Make sure the room has an .....4. And I want a non-smoking room.

Michelle: Of course

Mr. James: I'll need a .....5, too. I want a compact car—nothing big. Try to get an automatic transmission.

Michelle: OK. What dates do you need that for?

Mr. James: The pickup date will be the same, Sunday, June 23rd. The drop off date will be Friday, June 28th.

Michelle: Anything else?

Mr. James: Yes, I need a .....6 and a massage. Please see if I can get an  
.....7 this afternoon.A

Michelle: OK.

Mr. James: Are there any messages?

Michelle: Yes, one . . . from Andrea Hann.