

## PROJECT

## A TIME MANAGEMENT POSTER

**Work about your own time management.**

**Use these steps to help you.**

**1) Think about the areas of time management which you find most challenging.**

**2) Choose time management tips from the article and university tutorial which you would like to try.**

**3) Don't just think about the present. Which tips and strategies would you like to develop now that could be useful for you in the future?**

**4) Search online for other time management tips and advice.**

**5) Design a mini-poster with personalized time management tips.**

**Present your poster to the class.**