

TOEIC Reading Passages Practice 1

Questions 186–190 refer to the following e-mails and memorandum.

To: John Masterson <jmasterson@masterstrokeindustries.com>
From: Carl Ennens <cennens@gmail.com>
Date: December 30
Subject: Internship

Dear Mr. Masterson,

My name is Carl Ennens and I am entering my final year at Evergreen State College. I am majoring in industrial engineering here, and my liquid dynamics professor, Dr. Alcobar, recommended Master Stroke Industries as a possible internship opportunity. Your company is recognized as a leader in flow research. If you would be willing to accept an intern for the coming spring semester, I could give you up to 15 hours per week of work, provided that you are able to write some performance evaluations that I could turn in to Dr. Alcobar for credit. Thank you for your consideration, and if you would like to see my transcript, I would be happy to forward it to you.

All the best,
Carl Ennens

To: Carl Ennens <cennens@gmail.com>
From: John Masterson <jmasterson@masterstrokeindustries.com>
Date: December 31
Subject: Internship

Dear Carl Ennens,

I appreciate your interest in interning with us here at Master Stroke Industries. We have not accepted a lot of interns in the past, but I know Dr. Alcobar personally, and if he recommended that you contact us, he must have faith in your ability. I think we should set up an interview at our headquarters downtown on Holly Street. We can get to know each other a bit over some coffee and I will show you around our facilities. Don't worry about your transcripts; like I said, if Dr. Alcobar thinks you'll be a good fit, I'll trust his judgment. How about this coming Friday at 10 A.M.?

Look forward to meeting you Carl,
John Masterson
CEO, Master Stroke Industries

Memorandum To Master Stroke Industry Employees

This spring, at Master Stroke Industries, we will have an intern assisting us with everything from making coffee to solving complex equations. Carl Ennens is a student here at the University and has kindly offered his services in exchange for a piece of our operational knowledge. Please treat him with respect and don't be afraid to use him for an extra pair of hands, eyes, or opinion should you need it. And I did hear he makes a good cup of coffee!

186. What is indicated about Carl Ennens?

- (A) He is a senior in high school.
- (B) He is a junior in college.
- (C) He will graduate in two years.
- (D) He is a senior in college.

187. What is indicated about Dr. Alcobar?

- (A) Nobody knows who he is.
- (B) People do not appreciate his opinion.
- (C) He is respected by John Masterson.
- (D) He has done a lot of prominent research.

188. In the second e-mail, the term "headquarters" in the fourth line is closest in meaning to

- (A) base
- (B) main office
- (C) warehouse
- (D) distribution center

189. According to the memorandum, what will Carl Ennens be expected to do?

- (A) Fluid dynamic research
- (B) Cook
- (C) Help wherever is needed
- (D) Watch and learn

190. What position does John Masterson have in the company?

- (A) Chief Executive Officer
- (B) Chief Financial Officer
- (C) Sales Executive
- (D) Owner

Questions 191–195 refer to the following article, advertisement and e-mail.

Brand-X Coming to Town

March 9 – Popular Danish skincare company Brand-X is finally launching their best-selling line in America. The 88-year-old company has been Denmark's leading skincare brand and the top selling cream, Xtreme 7, has been Europe's most popular facial cream for over 10 years. Though Americans may not have had access to these creams before, the brand is already generating much excitement. Dermatologist Dr. Francis Keenan explains, "Tests have shown that Xtreme 7 dramatically reduces the fine lines around the eye area and laugh lines after only 30 days of use, but the price of the cream is only a fraction of what department store

brands sell for. I'll definitely recommend this cream to my clients."

"People have been asking about Xtreme 7 but the products haven't even arrived yet!" added Susan Chan, an employee at a beauty counter. "People are already calling in to pre-order."

A spokesperson for the company explained that Brand-X is making moves to expand into the North American and Asian markets. For now, only the best-selling line will be available sometime next month, outside of Europe, but within a year, more products will be available.

Brand-X Positions at American Headquarters in Westminster, California

Don't miss your chance to work in an exciting career in skincare and beauty with Brand-X. 80 administrative and customer service positions will be available regardless of experience. Applicants need to have good communication skills, bilingual ability in both English and Spanish is preferred but not necessary, and knowledge in computer use is a must. Applicants with experience in cosmetics, dermatology, or marketing will get a chance to work in several management positions for Brand-X. Please visit our website at www.brandx.com/jobs for more information. You can fill out the application forms and send them in before March 20th. Interviews will take place at Hillway Building on 143 Garden Road. Be sure to bring your resumes and reference letters.

To	Professor David Mills
From	Jacqueline O'Hare
Date	March 28
Subject	Job

Dear Professor Mills,

Thank you so much for the reference letter you supplied me with. I was recently hired by Brand-X and I begin my orientations next week Wednesday at 10:00 A.M. However, we have our statistics test at that time. Is there any way that I can take a make-up test at a different time or hand in another assignment as a replacement for the test? I would hate to miss the orientations which are mandatory and I don't want to disappoint my new employers. The job should not have any other impact on my school work otherwise. I kindly appreciate your consideration in this.

Sincerely,
Jacqueline O'Hare

191. What does Dr. Keenan suggest about Xtreme 7?

- (A) It is the most effective cream on the market.
- (B) It is worth the high price tag.
- (C) It is both effective and cheap.
- (D) It is the only cream that doctors would recommend.

192. What is suggested about Brand-X?

- (A) Products are currently only available in Europe.
- (B) It is Europe's most popular brand.
- (C) It is a luxury skincare company.
- (D) The company was first launched 10 years ago.

193. According to the article, what does Brand-X plan to do?

- (A) Sell more products in Europe
- (B) Expand outside of Europe
- (C) Develop a makeup line
- (D) Build a factory in America

194. What is indicated in the advertisement?

- (A) All positions don't require previous work experience.
- (B) Applicants must be bilingual.
- (C) Experience in certain fields can lead to management positions.
- (D) The available positions are only temporary.

195. For what position was Jacqueline most likely hired?

- (A) Management
- (B) Dermatology
- (C) Marketing
- (D) Customer Service

Questions 196–200 refer to the following e-mails and schedule.

To: Bill Johnson <bj@action.net>
From: Laurie Wheeler <lwheeler@zipnet.com>
Date: October 11
Subject: Reservation Info

Dear Mr. Johnson,

I am writing you on behalf of the company I work for, Competitive Excellence. We work with productivity and efficiency training for corporations and small businesses. Lately, our staff has been suffering from low morale, and while searching the Internet for solutions, I came across your website www.action.net. I am interested in hearing more about the motivational speaking that you do. Specifically, could you tell me if your speeches are religious in nature? We have a diverse staff and I am looking for something that is secular. Please write me back with an overview of what you do and what your rates are for a presentation.

Laurie Wheeler,

Managing Director, Competitive Excellence

To: Laurie Wheeler <lwheeler@zipnet.com> Bill
From: Johnson <bj@action.net>
Date: October 13
Subject: Reservation Info

Dear Ms. Wheeler,

Thank you so much for your interest in Action. I am happy to answer your questions and provide you with a full breakdown of what we can do for you, your team, and your company. To begin with, all of our talks are secular, though not necessarily free from the concept of spirituality. Our professional speakers seek to motivate people to look internally to find their own spirit and help it rise. Morale, after all, is an intangible but essential aspect of an effective team. Please refer to the topic list and pricing guide I have attached to this e-mail. Once you have found a theme, speaker, and chosen the appropriate class size for your company, please send me a follow-up e-mail to schedule your event.

Bill Johnson,

Action Coordinator

STARGATE CONVENTION CENTER SCHEDULE OF EVENTS

Theme	Location	Speaker	Class Size	Duration	Price
Stay in the Moment!	On Site	Jim Grey	15–20	3 hours	\$450
New You Everyday	Off Site	Darlene Woodward	20–25	3 hours	\$400
Stay Positive for the Team!	Off Site	Jeff Boxer	15–30	3 hours	\$400
Blessed are We All	Off Site	John Brown	20–30	4 hours	\$500

196. How did Laurie Wheeler learn about Action?

- (A) From a friend
- (B) Through a client
- (C) In a newspaper
- (D) From searching the Internet

197. What is indicated about Action?

- (A) They do not promote a religion.
- (B) They are Christian.
- (C) They are just building their brand.
- (D) They are moving to a new location.

198. According to the graphic, what is NOT mentioned as an option for customers?

- (A) Off-site courses
- (B) Classes for 10
- (C) A 4-hour course
- (D) Courses to build positivity

199. What course will Laurie Wheeler likely sign up for?

- (A) Stay in the Moment!
- (B) New You Everyday
- (C) Stay Positive for the Team!
- (D) Blessed are We All

200. What is indicated about Competitive Excellence?

- (A) They are struggling with employee sales.
- (B) The mood in the office is not good.
- (C) They are having a booming year of sales.
- (D) They want to try to change their business focus.