

3 Complete the conversations. Use contractions of the verb be when possible.

1 **A:** Who's she?

B: Over there? Oh, she's new.

A: What's her name?

B: Mieko Otaka.

2 **A:** How old are your new colleagues?

B: They're twenty years old.

A: Where are they from?

B: Japan.

3 **A:** What's your e-mail address?

B: It's gary4@unet.com.

A: Thanks. And what's your occupation?

B: Me? I'm an engineer.

4 **A:** What are your sisters' names?

B: Amy and Lisa.

A: How old are they?

B: Amy's twenty, and Lisa's eighteen.