

Writing reference

Text type: An informal letter

Use subject pronouns to avoid repeating names and nouns.

Use object pronouns.

26 Oak Street
Wolverhampton
WV12 3NG

Dear Auntie Helen,

Thanks very much for my birthday present! It was really kind of you to buy me a new MP3 player. I love it. I'm going to upload all my favourite songs tomorrow.

I'm going to have my birthday party this weekend. It's my friend Lily's birthday on Saturday, so we're going to have a party together and invite all our friends from school. She's in the same class as me so we've got the same friends. We're going to have the party on Saturday evening at the community centre. I'm really excited!

First, Lily and I are going to decorate the community centre on Saturday afternoon.

I think Mum will help us too! Then, the party will start at 7pm. We're going to eat some food – everyone likes pizza so I'd like to have that. Later, a DJ is going to come and play music so we can dance. It's going to be so much fun!

Thanks again for my MP3 player. I'll see you next week!

Lots of love,
Amelia xxx



1 Read and listen to the informal letter. Then answer the questions.

1 What did Amelia's aunt buy her for her birthday?

2 What is Amelia going to do tomorrow?

3 When are Amelia and Lily having a party?

4 What are they going to do on Saturday afternoon?

5 What time will the party start?

6 What is going to happen at the party?

2 Circle the correct pronouns.

1 I'm going to visit my cousin Jackie. She / Her lives in London.

2 If I see Pete and Mark I'll give they / them your message.

3 Sara gave the book to I / me.

4 We / Us are going to play tennis next week.

5 I'm going to the shops. I hope they / them won't be busy.

6 Jack's my friend. I met he / him last year.

3 Complete the email with the correct subject and object pronouns.

To: ben1002@mail.org

Subject: Hi from York!

Hi Ben,

I'm in York with my cousin Katie and her family!

(1) _____ is a fantastic city. Tomorrow (2) _____ are going to visit the castle and then walk round the old town. I want to look at all the shops. (3) _____ am going to buy a present for Katie's parents to thank them for inviting me. (4) _____ like cooking so I might buy them a recipe book!

We went to two museums today, (5) _____ were really interesting. I'll tell you all about (6) _____ when we get back. This evening we're going to have dinner in the restaurant where Katie's dad works.

(7) _____'s a chef! See you when I get back!

Martin