

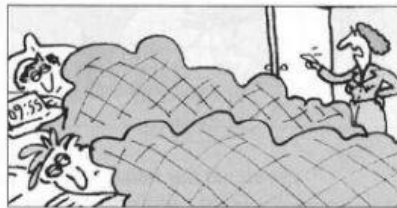
October 2021

1: verb be.

Complete the conversations with the correct form of be. Use contractions where possible. // Completá las conversaciones con la forma correcta de be. Usá abreviaciones donde sea posible.



RECEPTIONIST What ¹ is your name, please?
EVA I ² am Eva Gomez. And they ³ are Carlos and Pablo.
RECEPTIONIST You ⁴ are in room 616 and they ⁵ are in room 617.



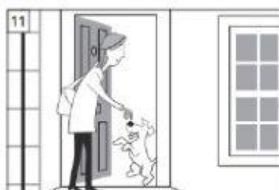
EVA Hurry up. We're late.
CARLOS We ⁶ are late. Breakfast is from eight to eleven.
EVA No, it ⁷ isn't. It ⁸ is from eight to ten!



3: Present simple (he, she, it).

Look at the pictures. Write about Liz. Use the verbs (+ or -) in brackets. // Observá las imágenes. Escribí sobre Liz. Usá los verbos (en la forma afirmativa o negativa) que están entre paréntesis.

Liz



Liz

- 7 Liz _____ to music in the car. (listen)
 8 She _____ in a hospital. (work)
 9 She _____ a sandwich for lunch. (have)
 10 She _____ home at 5.00. (go)
 11 She _____ dogs. (like)
 12 She _____ TV in the evening. (watch)

4: Logistics

a) Complete the following table. // Completá la siguiente tabla.

	Verb	Noun
1	to provide	
2		storage
3	to support	
4		delivery
5		distribution
6	to maintain	
7		transportation
8		purchasing

b) Complete the sentences. Drag and drop the words. // Completá las oraciones. Arrastrá y soltá las palabras.

Person 1

- 1 My job is to _____ the transport of goods either by sea, air, road, or rail.
 2 An important part of the job is _____ with customer requests about the most suitable mode of transport.
 3 My responsibilities also include _____ good shipping rates with shipping lines and transport companies.
 4 I _____ customs clearance on behalf of my clients.

Person 2

- 5 In my job I have to _____ that the cargo is not damaged onboard the ship or while loading or unloading.
 6 I _____ customers on shipping rates and prepare quotations for our sales office.

Person 3

- 7 Another part of my job is to _____ with departments such as transport and production.
 8 Apart from that, I _____ that vehicles, machines, and any other kind of equipment are maintained to a high level.

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