



## Reading

- 1 What do you think would be a fun job? What qualifications and experience would you need to do the job?
- 2 Read the texts quickly. What are Richard Dunk's qualifications and previous work experience?

**B**

### Best Choice Malta:

*Your destination for fun!*

For the most thrilling slides and splashes, head to Best Choice Malta, the best family-friendly resort! Scream as loud as you can as you shoot down the scary Monster slide. Are you brave enough to fall down the completely dark Black Tunnel? All of our slides have been tested for safety and maximum fun by experts.



**One week Malta (flights included)**

Adults £549

Children 2-12yrs £280

For more information, check out our website: [www.bestchoiceholidays.co.uk](http://www.bestchoiceholidays.co.uk)

**A**



Richard Dunk must have the most enjoyable job ever. He spends his working hours testing waterslides. Richard's employer is Best Choice, a company with holiday resorts in all four corners of the world.

'It's my responsibility to check the height of the slides, the speed as I go down, the amount of water in the slides, and

the way I land in the pool at the end. All these elements are like a secret recipe. If the slides aren't exciting, no one will want to stay at the resorts. But more importantly, they must be safe,' said Richard.

He was recruited six months ago to help them make improvements to their facilities, including the slides. Since then, he has tested slides in Greece, Spain, Malta, Mexico, and the Dominican Republic. What does he think about his job? 'It's unbelievable! Who knew such jobs existed?'

**C**

George Williamson  
Best Choice  
127 Hampton Street  
Pinchley

Dear Mr Williamson,

I am writing to apply for the position of Lifestyle Product Development Manager, advertised in the Daily Times. As requested, I am enclosing a completed job application, my CV and three references.

I believe that my diploma in travel and tourism as well as my considerable work experience will make me a very good candidate for this position. Please see my CV for additional information regarding my experience.

I can be reached any time via email at [richard.dunk@email.com](mailto:richard.dunk@email.com) and on 07433 246357.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity at your earliest convenience.

Yours sincerely,

Richard Dunk



### 3 Use the information in the texts to answer the questions.

Questions 1 and 2 refer to section A.

- 1 Why is Richard testing waterslides?
  - a because it is enjoyable
  - b to attract clients to the resorts
  - c to make them the safest in the world
  - d because he'd like to become an expert
- 2 Why are the elements of a slide compared to a recipe?
  - a not everyone knows how to make them
  - b both require a lot of time to make
  - c because secret recipes are exciting
  - d both need the right amount of ingredients

Question 3 refers to section B.

- 3 What is true about Best Choice holidays?
  - a Teenagers pay as much as parents.
  - b It costs extra to fly to Malta.
  - c They are only available in May.
  - d Malta is the cheapest destination.

Questions 4 and 5 refer to section C.

- 4 What has George Williamson received?
  - a an attachment
  - b a phone call
  - c a letter
  - d an email
- 5 Why does Richard think he is suitable for the job?
  - a His three references are very good.
  - b He has enclosed everything he was asked to send.
  - c He has relevant qualifications and work history.
  - d He can be easily reached for more information.

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The four short connected sections are taken from different kinds of texts. Each text has a style of its own. Learn to recognise the different texts as this will help you to answer the questions about them. Which text types are used in this task?

Question 6 refers to section D.

- 6 What would George like Mary to do?
  - a look at all the applications
  - b choose one of the two candidates
  - c decide if experience is better than qualifications
  - d see if she agrees with him

Questions 7 and 8 refer to sections A, B, C and D.

- 7 Which sections mention employment?
  - a sections A, C and D
  - b sections A, B and C
  - c sections B, C and D
  - d all sections
- 8 What is probably true about the job?
  - a Most days aren't very exciting.
  - b It involves more than having fun.
  - c Few people would be interested in it.
  - d It is suitable for anyone.

### 4 Complete the sentences with the correct form of these words.

apply   impress   qualify   refer  
responsible   work

- 1 I have a part-time job and the \_\_\_\_\_ hours are 9 am to 1 pm Monday to Friday.
- 2 Unfortunately, none of the job \_\_\_\_\_ did well at the interviews.
- 3 Without the right university \_\_\_\_\_, you won't be able to find a good job.
- 4 Whose \_\_\_\_\_ is it to keep the shop clean and tidy?
- 5 We would like you to provide a(n) \_\_\_\_\_ from your last employer.
- 6 The most \_\_\_\_\_ candidate of all had degrees from Harvard and Oxford!

- 5 Work with a partner and make up an unusual job. Give it a name and write a job description outlining what the job involves. Then write down what qualifications and/or experience would be necessary for the position.

From: George Williamson

Subject: Product Development Position

Hi Mary,

As you know, last Friday was the closing date for applications. John and I have gone through them all. It was a mixed bag of applicants – some had no experience or qualifications at all, but were hoping for the best! Others were over qualified. However, there are two candidates who we believe stand out from the rest.

The first one is Richard Dunk. He's worked as an entertainment manager at various resorts in the Mediterranean and really seems to understand the concept of a fun family holiday.

The other candidate is Erica Martin. She's younger than Richard and has less work experience, but she does have impressive qualifications in marketing.

I've attached their CVs for you. If you also think they're suitable, let me know and I'll arrange for interviews asap.

Cheers,

George

# a-z Vocabulary 1

1 Label the pictures. Some of the letters are given to help you.



1 tr \_ \_ \_ l a \_ \_ nt



2 l \_ \_ y \_ r



3 s \_ \_ d \_ e \_



4 l \_ br \_ \_ \_ an



5 po \_ \_ ti \_ ia \_



6 a \_ \_ ou \_ \_ an \_



7 el \_ \_ \_ ri \_ \_ \_ n



8 t \_ c \_ \_ i \_ i \_ n

2 Complete the definitions that tell us what jobs can be like with these words.

dead-end exhausting full-time manual part-time satisfying stressful well-paid

- 1 A job that is \_\_\_\_\_ leaves you feeling very tired all the time.
- 2 A(n) \_\_\_\_\_ job is one where you work about forty hours every week.
- 3 A job that is \_\_\_\_\_ causes you to be worried and anxious all the time.
- 4 A(n) \_\_\_\_\_ job is one where there is little or no chance for you to progress.
- 5 A job that is \_\_\_\_\_ is one where you get lots of money for what you do.
- 6 A(n) \_\_\_\_\_ job is one where you only work for a part of each day or week.
- 7 A job where you do \_\_\_\_\_ work is one where you use your hands and physical strength.
- 8 A(n) \_\_\_\_\_ job makes you feel pleased and happy because you are doing something you like.

3 Which adjectives in 2 could be used to describe the jobs in 1? Sometimes more than one answer is possible.

4 Choose the correct answers.

- 1 When you **apply** for a job, you
  - a make a request to get it.
  - b are given more money to do it.
- 2 When you **interview** someone, you
  - a answer questions about yourself.
  - b ask somebody questions about themselves.
- 3 When you **lose** your job, you
  - a keep on doing it.
  - b stop doing it.
- 4 If you **get fired** from a job, you
  - a must have been very good at it.
  - b must have done something wrong.
- 5 If you **retire** from a job, you
  - a are probably around 60-65.
  - b are probably still a teenager.
- 6 If you **quit** a job, you
  - a must have found it satisfying.
  - b might have found it too stressful or difficult.
- 7 If someone **hires** you, they
  - a give you a job.
  - b tell you about a job.
- 8 When you **earn** a salary, you
  - a get money.
  - b waste money.