

Questions 159–161 refer to the following schedule.

Columbus Weekly Newsletter

The following events are scheduled in Columbus for the week beginning on June 15.

Monday, June 16

The Columbus Public Swimming Pool will offer swimming lessons between the hours of 8 A.M. and 10 A.M. Children ages four to thirteen are eligible for the lessons, which are free of charge. Those families wishing to become members of the pool will receive 30% discounts on an annual membership if they sign up on that day.

Thursday, June 19

A book reading will be held at the West Street Library at 1:00 PM. Noted children's author Dee Matthews will read from her latest book, *My Pet Dragon*. Both children and their parents are welcome to attend. The reading will take place in the children's section on the first floor. Some light refreshments will be served.

Saturday, June 21

The annual 10-kilometer summer road race will start at city hall at 9 A.M. The course will take runners through historic downtown Columbus and will end at Broadway Park. Call 495-3939 for more information or to register to run in the race. At 11:00 A.M., the first annual summer picnic will be held in Broadway Park. There will be games, live music, and other entertainment. Hamburgers, hotdogs, and chicken, as well as numerous side dishes, will be served. Adults must pay \$5 and children \$3 for lunch.

159. For whom is the schedule most likely intended?

- (A) Local high school students
- (B) Residents of Columbus
- (C) Shopkeepers in Columbus
- (D) Students on summer vacation

160. What will participants at the June 19 event do?

- (A) Ask an author questions
- (B) Listen to a writer read a book
- (C) Get a person's autograph
- (D) Learn how to write a book

161. According to the schedule, what will attendees at the June 21 event NOT be able to do?

- (A) Attend a baseball game
- (B) Listen to music being performed
- (C) Participate in a running race
- (D) Purchase some food

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Questions 162–164 refer to the following memo.

TO: Stan Erickson, Accounting Department
FROM: Mika Oh, Sales Department
RE: Training
DATE: March 14

The Sales Department officially requests extra funding to be able to train some of our sales staff. To be specific, we would like funds so that three individuals can attend the special event being hosted by Walter Perkins in Los Angeles on April 5 and 6. I have attached a brochure for the two-day seminar for you to examine. Mr. Perkins is an expert in sales strategies and on the art of closing deals. Those individuals who have attended his seminars in the past have attested to the value of the information they acquired. We believe that by sending three members of our sales team (Jodie Welch, Alana Monroe, and Jeff Stevens), they will personally benefit. In addition, those three members, who are among the top people in the department, have agreed to provide training based on what they learn about Mr. Perkins's methods to the other staff members. The cost for all three people, including transportation, accommodations, food, and registration fees, should not exceed \$5,000. We require a response no later than March 22 since it is the last day that registration for the event is possible. Please call me at extension 798 if you need more information.

162. Why did Ms. Oh write the memo?

- (A) To describe the benefits of an upcoming seminar
- (B) To encourage employees to register for an event
- (C) To give permission to some employees to go to a seminar
- (D) To request money for people to attend an event

163. Who is Alana Monroe?

- (A) A special lecturer
- (B) A member of the Sales Department
- (C) An accountant
- (D) A trainer in sales methods

164. What is NOT indicated about the seminar?

- (A) A brochure describing it has been published.
- (B) It will be held in Los Angeles for two days.
- (C) Discounts are given to those registering in groups.
- (D) There is a deadline for signing up for it.

Questions 165–167 refer to the following article.

Economy Showing Signs of Life

Lakeland Hills (October 25) – All across the country, countless cities and states are raising the minimum wage in an effort to improve their struggling economies. However, here in Lakeland Hills, Mayor Rush Nelson and the city council have been attempting another strategy, and it appears to be paying off as the city is showing signs of emerging from the lengthy recession that began when Mark Sanders was mayor.

Mr. Nelson encouraged the city council to slash local taxes, including both the city's sales tax and property tax, around half a year ago. While some council members and local residents protested the decision, it appears as though Mr. Nelson's move was the right one. Not only have several local companies started hiring new employees,

but a few businesses in nearby places have also shuttered their doors and moved to the business-friendly confines of Lakeland Hills. The owners of these companies specifically mentioned the city's low tax rate as the primary reason for moving.

In the past four months, unemployment has dropped steadily and now stands at only 4.2%. That is much better than the 7.4% rate for the entire state. Thanks to the city's booming economy, tax revenues have gone up despite the decrease in tax rates. This is enabling the city to pay for improvements in infrastructure that have long been needed. Among these projects are the repaving of parts of Main Street and Oak Avenue and the construction of another bridge across the Golden River.

165. What happened when Mr. Sanders was the mayor?

- (A) The unemployment rate in Lakeland Hills improved.
- (B) The economy of Lakeland Hills got worse.
- (C) Many residents of Lakeland Hills moved away.
- (D) Taxes were raised higher than normal.

166. What did Mr. Nelson do six months ago?

- (A) Requested that taxes in the city be lowered
- (B) Won an election against Mr. Sanders
- (C) Opened his own business in Lakeland Hills
- (D) Decided to stop collecting property taxes

167. What is stated about Lakeland Hills's current economic situation?

- (A) Businesses are departing the region for nearby cities.
- (B) The unemployment rate in the local area is 7.4%.
- (C) It is good enough to pay to improve some streets.
- (D) Less tax revenue than normal is being collected.

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Questions 168–171 refer to the following e-mail.

To: Emily Williams <ewilliams@tayloraccounting.com>
From: Gwen Scott <gwen_s@tayloraccounting.com>
Subject: Thanks
Date: April 28

Emily,

I really appreciate your agreeing to handle my clients while I'm away on my honeymoon in Hawaii. It's such a comforting feeling knowing that everyone will be in your capable hands.

To make the process go as smoothly as possible, I thought I should provide you with a few notes regarding some clients you'll be handling. First off, the file examination for the Westside Bakery tax report hasn't been done yet because Mr. Thompson hasn't submitted all of his information to us. He said he'll do that by May 1. The examination was set to take place on May 3 but has been bumped back by two days. It will still occur at the same place and time though. Second, the Douglas Bank file can wait a while, so I'm going to work on it when I return. If anyone from the bank calls, remind them that I spoke with Alicia Franks and confirmed my plans with her. Last, and most importantly, the Baker Construction account needs to be reexamined from top to bottom. City inspectors are investigating the construction of Lincoln Stadium, which Baker is working on, so you need to read everything in the file to make sure there's nothing unusual. Sorry for dumping that one on you, but I only found out about it this morning.

That's everything you need to know. I'll be leaving the day after tomorrow and will return in ten days. If anything comes up, you know how to reach me. Thanks again. I owe you big time.

Best,

Gwen

168. Why was the e-mail written?

- (A) To request that some meetings be scheduled
- (B) To provide some work instructions
- (C) To thank a person for the work she did
- (D) To apologize for a heavy workload

169. What is suggested about Ms. Scott?

- (A) She runs the Accounting Department.
- (B) She will visit Douglas Bank today.
- (C) She needs to meet Alicia Franks.
- (D) She is getting married soon.

170. Why has the work for Westside Bakery been delayed?

- (A) The owner only wants to work with Ms. Scott.
- (B) Some information is missing.
- (C) A payment has not been made yet.
- (D) The client is not available.

171. What does Ms. Scott mention about Baker Construction?

- (A) It is one of her newest clients.
- (B) It just signed a contract to build a stadium.
- (C) It is in danger of going out of business.
- (D) It is being investigated by the government.

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