

Name: _____

Grade: _____

English Language
Formal Letter Writing
10 Marks

Instructions: Write ONE of the following letters. The body of the letter should contain approximately 100 words. Please begin your letter on a new page.

- a) Your teacher held a Virtual Professional Writing Workshop for your class. Write a letter thanking him/her for the quality instruction that was given. Provide at least three ways that you benefited from this workshop.**

- b) Your teacher held a Virtual Literacy and Numeracy Workshop for your class. Write a letter thanking/him or her for the quality instruction that was given. Provide at least three ways that you benefited from this workshop.**

