

Read this personal letter. Then, drag the word below to identify Generic structure of personal letter.

| Greeting for closing | Address | Closing | Salutation |
|----------------------|-----------|--------------|------------|
| Date | Signature | Introduction | Body |

2 Soekarno Hatta
Jakarta
17023 DKI Jakarta

February 11, 2021 →

Dear My Beloved Friend Cacha, →

Hello, Cacha! Are you doing great in New Zealand? Hopefully, you're doing great there. It's been a while since you moved from Jakarta. You don't know how much I miss you.

I want to let you know that next month is my graduation from University. I'm arranging a family and friend party. I know you have a tight schedule but I'd love it if you come to the party.

Okay, I think that's all from me now. Just let me know if you are free next month. I'd love to hear anything from you. See you!

Sincerely yours, →

Lizzie →