UNIT 1.3 D. LANGUAGE FOCUS

1. Greetings

Greeting someone for the first time

Greeting someone you know

Very well/ Fine, thank you. How do you do?

Nice to meet you too. Not bad, thanks.

1_____	
How do you do?	2……
	3……
Nice/Pleased to meet you.	
4_____	
How's your wife/ family?	5……
How are the children?	6……

2. Introducing yourself and another person

Introducing yourself

Introducing another person

May/Can I introduce my colleague to….?

How do you do? /Nice to meet you.

7_____	
Let me introduce myself. My name's is ……	8…….
Good morning/ Hello. I'm……	Pleased to meet you.
I don't think we've met. I'm …… .I work for Vietcombank. I have an appointment to see your (personnel) manager.	Nice to meet you.
9_____	
10…….	How do you do?
Let me introduce you to……	Nice to meet you.
This is my colleague……	Pleased to meet you.
Nice to meet you.	Nice to meet you too.

LIVEWORKSHEETS