


### 3 Complete the text with the correct form of the verbs in brackets.

#### Interview advice

If you want to earn money, you <sup>1</sup> \_\_\_\_\_ (need) a job! And if you need a job, you <sup>2</sup> \_\_\_\_\_ (have to) apply for one. If you <sup>3</sup> \_\_\_\_\_ (apply) for one, you might get an interview. Interviews can be difficult, but if you are prepared, you <sup>4</sup> \_\_\_\_\_ (not have) any problem showing the interviewer that you are the right person for the job. If you <sup>5</sup> \_\_\_\_\_ (be) interested, read these helpful hints and tips:

- 1 When you <sup>6</sup> \_\_\_\_\_ (want) to get better at something, you practise. If I were applying for a job, I <sup>7</sup> \_\_\_\_\_ (practise) answering interview questions long before I went to the actual interview.
- 2 If your interviewer asked you what you knew about the company, <sup>8</sup> \_\_\_\_\_ (you be) ready? If I <sup>9</sup> \_\_\_\_\_ (be) you, I'd do my research, and have a list of questions prepared to ask them too. If you <sup>10</sup> \_\_\_\_\_ (do), it will show that you're truly interested in getting the job.
- 3 If you <sup>11</sup> \_\_\_\_\_ (walk) into an interview wearing casual clothes and your interviewer was in a smart suit, you'd feel silly ... and you probably wouldn't get the job. Always dress for success! If you look successful, you <sup>12</sup> \_\_\_\_\_ (have) a better chance of being  hired.