

TWO COLUMN CASH BOOK

NAME: _____ DATE: _____

Enter the following transactions in the three-column Cash Book. Balance the Cash Book as on 30 September 2001 and bring down the balances.

2001

September

- 1 Started in business with capital in cash 10 000.
- 2. Paid rent by cash 1 000
- 3 G. Broad lent us 12 000.
- 4 We paid J. Fine by cheque 1 800
- 5 Cash sales 800
- 7 F. Love paid us by cheque 200
- 9 We paid A. Moore in cash 300
- 11 Cash sales paid direct into the bank 600
- 15 P. Hood paid us in cash 700
- 16 We took 4 000 out of the cash till and paid it into the bank account.
- 19 We repaid R. Onions 2 000 by cheque
- 22 Cash Sales paid direct into the bank 1 200
- 26 Paid motor expenses by cheque 460
- 30 Withdrew 320 cash from the bank for business use.
- 31 Paid wages in cash 1 200

CASH BOOK							
	Folio	Cash	Bank		Folio	Cash	Bank