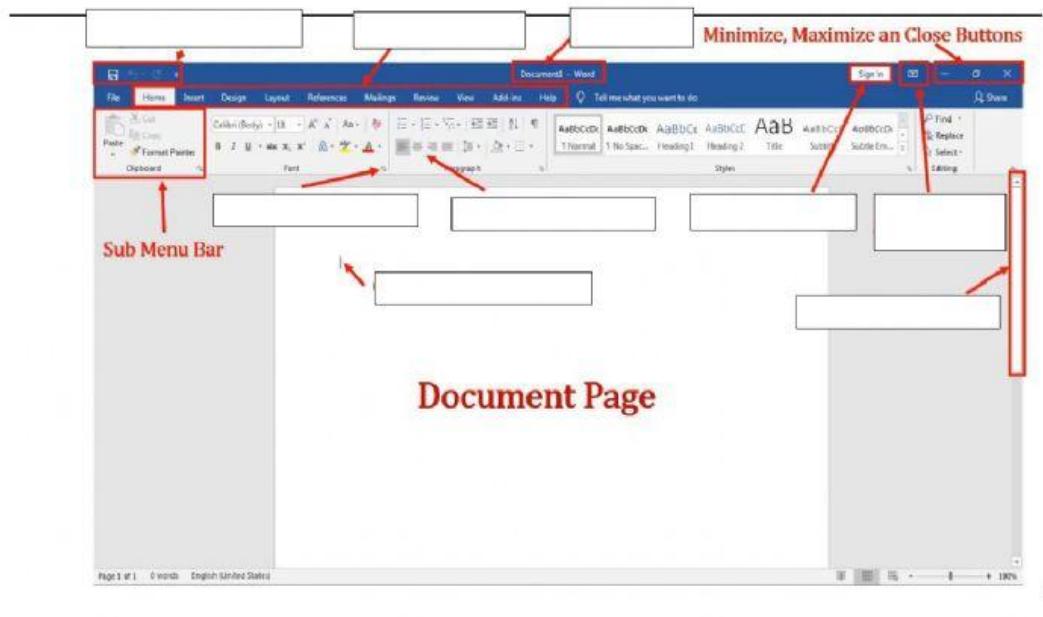


Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Date: \_\_\_\_\_

**1. Label the Microsoft Word Interface below. (9 points)**



**2. Answer the questions below.**

**A. What is Word Processing? (1 point)**

**B. List 3 Word Processing Software. (3 points)**

**C. List 4 things that can be found in the Backstage View. (4 points)**

**D. What is the difference between Save and Save As? (2 points)**