



Yr. Level: IC Year 1 & 2	Subject: ICT	Unit: Selecting and changing	1 of 10
Name : _____		Date ____/____/21	10

Choose the correct answer.

Delete word or Insert word 1.



Delete word or Select word 2. Click at the beginning of the word and drag across the word.

Delete word or Select word 3. Double click the word.

Delete word or Insert word 4.



Undo or New 5.



Cut or Paste 6.



Cut or Paste 7.



Delete word or Select word 8. Click at the beginning of the word and drag across the word.

Correct spelling or Wrong spelling 9. Red line under the word.

Enter key or Spacebar 10. Move down the paragraph.