

Name: _____
Class: _____
Date: _____

Journal

1. In which book is a credit note from a supplier entered?
 - A. Purchase journal
 - B. Purchases returns journal
 - C. Sales journal
 - D. Sales returns journal

2. Y allows X trade discount of 25% and cash discount of 5% if invoices are paid within 30 days. X purchases goods with a list price of \$1200 from Y. Which amount will be entered in X's purchases journal?
 - A. \$840
 - B. \$855
 - C. \$900
 - D. \$1200

3. Which transaction is entered in the general journal?
 - A. Cash paid to supplier
 - B. Cash received from customer
 - C. Machinery bought on credit
 - D. Stock bought on credit

4. A business buys goods on credit. Which document is used to record this in the buyer's books?
 - A. Credit note
 - B. Purchases invoice
 - C. Goods sold on credit
 - D. Petty cash payments

5. Which item is recorded in the General Journal?
 - A. Cash sales
 - B. Fixed assets bought on credit
 - C. Goods sold on credit
 - D. Petty cash payments

6. Amina sells goods to Yasmin on credit. They are found to be damaged. Which document will Amina then send to Yasmin?

- Copy invoice
- Credit note
- Debit note
- Statement of account

7. Maurice sends faulty goods back to James. In which book of prime entry would James record this transaction?

- General journal
- Purchases returns journal
- Sales journal
- Sales returns journal

8. Which source document is used to make an entry in the purchases returns journal?

- Credit note issued by the business
- Credit note issued by the supplier
- Invoice issued by the business
- Invoice issued by the supplier

9. Which is entered in the purchases journal?

- Invoices from suppliers
- Invoices to customers
- Payments from customers
- Payments to suppliers

10. A company purchased goods costing \$4000 and was allowed a trade discount of 10%. A cash discount of $2\frac{1}{2}\%$ is given for payment within 30 days. Payment was made within the 30 day period. What was the amount paid?

- \$3500
- \$3510
- \$3600
- \$3900

11. How many of the following transactions should be recorded in the general journal?

Credit purchase of a fixed asset
Credit sale of goods
Goods taken by owner for personal use
Writing off a bad debt

- 1 transaction
- 2 transactions
- 3 transactions
- 4 transactions

12. What is the purpose of an invoice?

- A. To confirm that a payment has been received
- B. To confirm that damaged goods have been returned
- C. To show details of all transactions with a customer during the month
- D. To show details of goods that have been supplied on credit

13. Daniel allows Joanne trade discount of 25 % and cash discount of 5 % if invoices are paid within 30 days. Joanne purchased goods with a list price of \$1200 from Daniel. Which amount would be entered in Joanne's purchases journal?

- A. \$840
- B. \$855
- C. \$900
- D. \$1200

14. Logan records his sales invoices in a sales journal. What happens at the end of the month?

- A. Each customer's account is credited with the total of that customer's invoices for the month.
- B. Each customer's account is debited with the total of that customer's invoices for the month.
- C. The sales account is credited with the total of the sales invoices.
- D. The sales account is debited with the total of the sales invoices.

15. On 1 May Bashir purchases goods on credit with a list price of \$200. He is given a trade discount of \$20. If payment is made within 28 days a cash discount of \$10 will be given. Which amount is credited to the supplier's account on 1 May?

- A. \$170
- B. \$180
- C. \$190
- D. \$200