

Bài tập kiểm tra mô phỏng thực tế

Part V: Chọn từ thích hợp điền vào chỗ trống.

Part VI: Chọn đáp án đúng cho câu 8 ~ 10 trong thông báo sau đây.

MEMORANDUM

To : All Employees
From : Personnel Office
Date : May 15
Subject : Leave Request

This is a reminder for those employees _____ are considering making a leave request.

8. (A) when
(B) who
(C) which
(D) until

Before submitting the request, you should first get approval from your supervisor. And you also need to complete the leave request form _____ can be obtained from the

9. (A) what
(B) who
(C) for
(D) that

personnel office.

Please submit the form with your supervisor's approval to the personnel office, _____

10. (A) which
(B) it
(C) who
(D) they

is located on the 5th floor next to the employee lounge.

Your leave request cannot be granted if your supervisor denies your request for any reason. If you have any questions, please contact the personnel office.

Jerry McCarthy

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Personnel Office

www.nhantriviet.com