

Writing Correct Spelling and Numbers

Exercise 6

 1.2 What are the names of the hotel guests? Write both first names and surnames.

First name	Surname	First name	Surname
1. _____	_____	4. _____	_____
2. _____	_____	5. _____	_____
3. _____	_____	6. _____	_____

Exercise 7

A.  1.3 You will hear nine telephone numbers. Write the numbers you hear.

1. _____	4. _____	7. _____
2. _____	5. _____	8. _____
3. _____	6. _____	9. _____

B.  1.4 Listen and write down the numbers, times, dates and quantities you hear.

1. _____	3. _____	5. _____	7. _____
2. _____	4. _____	6. _____	8. _____

Exercise 8

 1.5 Listen and complete the sentences.

- There's a train leaving London _____ at two thirty.
- There's one at two o'clock from _____ Coach Station.
- The postcode is _____.
- The surname is _____.
- I've got an offer from _____ University.
- 124 _____ Road
- The postcode is _____.
- It arrives in _____ at 16.41.