

## Text 1

The earliest libraries that we know about were different from present-day libraries, as their contents were mainly government records. Archaeological findings from ancient cities of Sumer revealed temple rooms full of records of commercial transactions, or inventories. Things were much the same in the government records of Ancient Egypt. The earliest private or personal libraries containing both non-fiction and fiction books appeared in classical Greece.



## Text 2

Library materials such as books, articles and CDs are usually arranged in a certain order, according to a library classification system, so that you can find particular items quickly. In addition to public areas, some libraries have additional rooms where reference materials are stored. Often a professional librarian works from a reference desk or other central location, to help users find what they are looking for.

## Text 3

Many visitors to a library do not know how to use the library effectively. This can be because they are shy and embarrassed to ask questions, or because they are not used to libraries. These problems were behind the library instruction movement in the U.S., which encourages library-user education. In fact, library instruction has been practised in the U.S. since the 19th century.

## Text 4

Managing a library involves tasks such as planning what new books to buy, designing classification and borrowing systems, preserving materials (especially rare and fragile manuscripts) and developing library computer systems. Long-term tasks include planning library extensions and developing community services such as adult literacy programs.

## Text 5

In North America, among other countries, libraries in poor communities are relatively expensive to run, but arguably less important to the community than essential services, such as police, firefighters, schools, and health care. At any rate, many communities are beginning to feel they have no option but to close down, or reduce their library services to balance their budgets.

4

Look at this list of topics.

- |                             |                                     |
|-----------------------------|-------------------------------------|
| i Library management        | iv Financial problems for libraries |
| ii The history of libraries | v The organisation of libraries     |
| iii Library-user training   |                                     |

Which text (1–5) deals with which topic? Write the number of the text next to each topic. The first one has been done for you.

	Text	Topic
Example	1	ii
	2	.....
	3	.....
	4	.....
	5	.....

## Focus on grammar *Present simple*

Focus on IELTS Foundation, p.7,  
KLB p.153

### 1 Answer the questions below.

- 1 How many verbs are there in the present simple in Text 1?
- 2 How many verbs are there in the present simple in Text 4?

### 2 Circle the correct letter.

The verbs in Text 4 are in the present simple because the text is about:

- A regular actions
- B general facts
- C mental processes



### 3 a) Why do we use the present simple in the sentences below? Look again at the options above and write A, B or C in the spaces provided.

- 1 The university library **opens** at 8 o'clock on weekdays. ....
- 2 The Dutch Royal Library **contains** almost the entire literature of the Netherlands, from medieval times to the present day. ....
- 3 Research **shows** that girls are generally better at reading than boys. ....
- 4 My daughter's teacher **thinks** she might be dyslexic. ....
- 5 The publishers **produce** their sales list every January. ....
- 6 Memory probably **plays** an important role in reading ability. ....

### b) Underline the verb in the exercise above which is in the plural form.

### 4 a) The verbs are missing in the sentences below. Which of the missing verbs are singular and which are plural in form? Write S (for singular) and P (for plural) in each case.

- 1 Many students ..... to read Internet articles rather than books.
- 2 Ultra-violet light and humidity ..... printed material.
- 3 One leading educationalist ..... that current methods of teaching reading should be reviewed.
- 4 Librarians usually ..... special gloves to handle old manuscripts.
- 5 In a few countries, a single publisher ..... books to all schools.
- 6 Poor reading ability ..... children's performance across all school subjects.

### b) Complete the sentences using the verbs from the box below. Remember to change the verb to the correct form.

supply	believe	damage	affect	prefer	wear
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