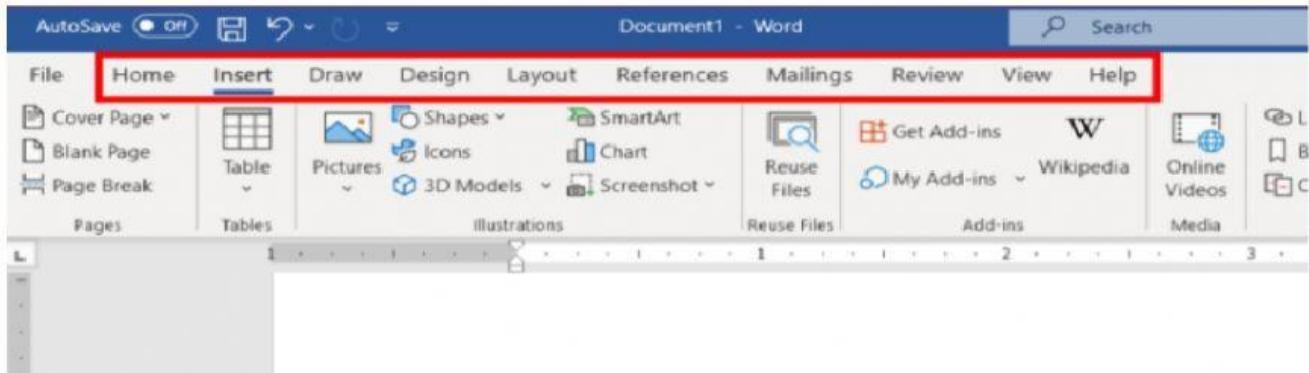


Insert + Resize + Crop images



1. Which tab is used to add an image into the document?



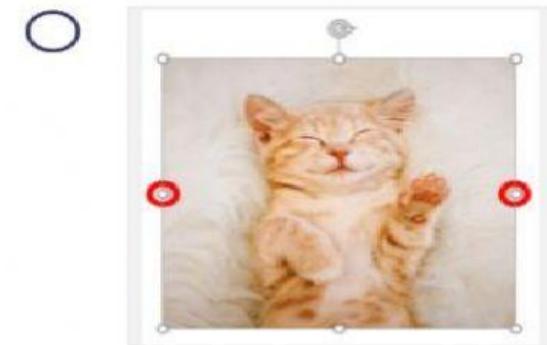
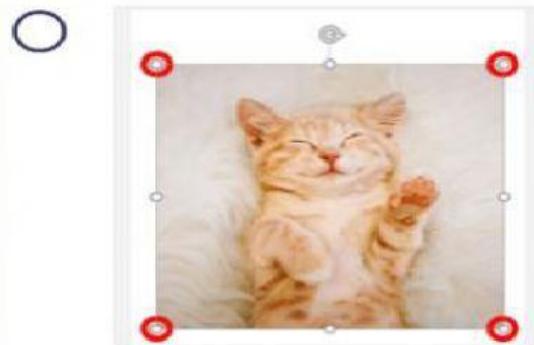
- Home tab
- Insert tab
- Draw tab
- Design tab

2. How to add an image into the document?



- Add --> Images
- Insert --> Pictures
- Insert --> Images
- Home --> Pictures

3. To resize an image correctly, we should click on _____.



4. Do we resize image #1 to image #2 correctly?



(Image #1)



(Image #2)

No.

Yes.

5. How to change from image #1 to image #2?

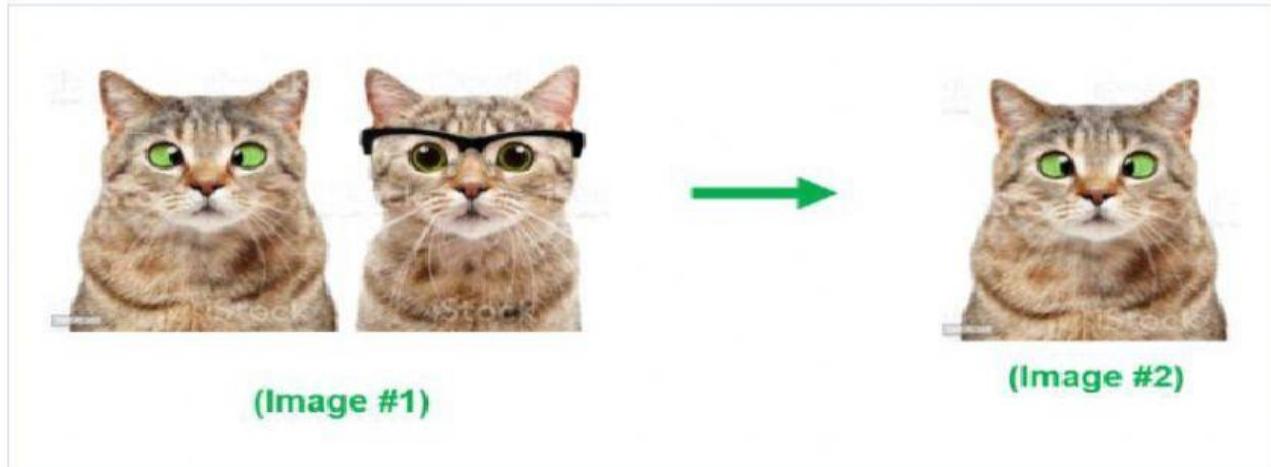


- Resize
- Wrap Text
- Crop
- Bold

6. To remove the parts of an image, we use _____ tool.

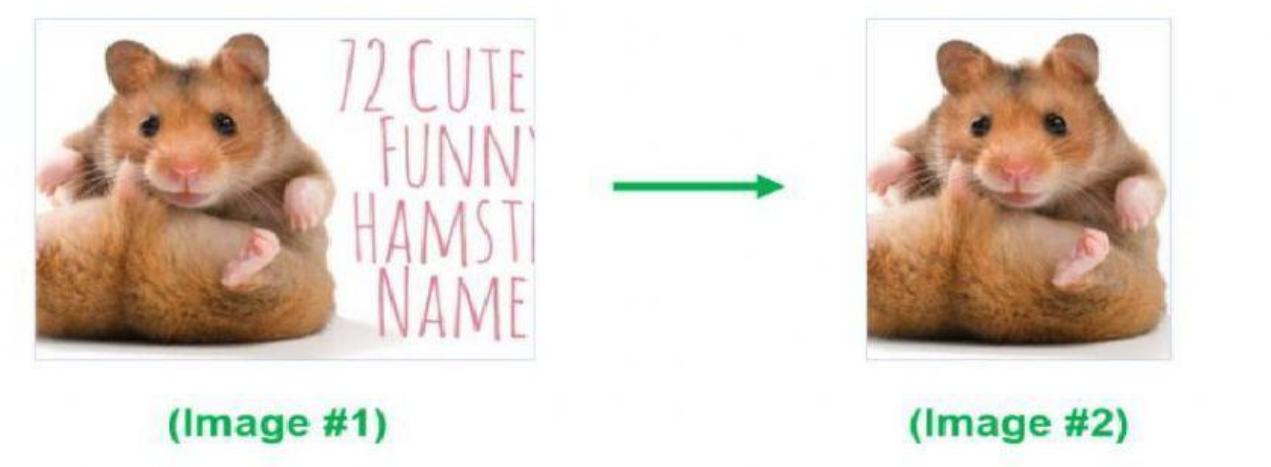
-
-
-
-

7. How to change from image #1 to image #2?



- Resize
- Wrap Text
- Crop
- Bold

8. How to change from image #1 to image #2?

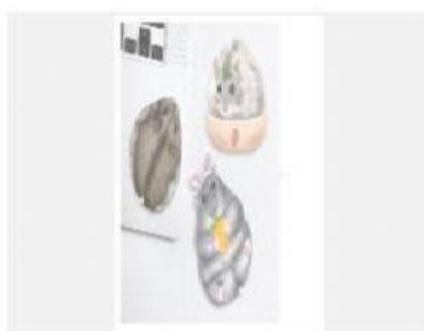
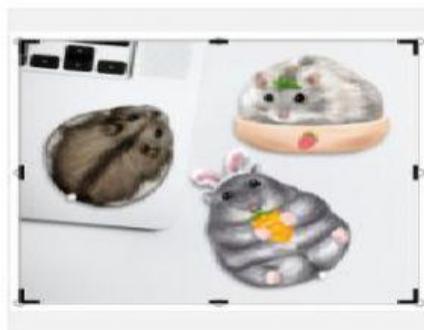


- Resize
- Wrap Text
- Crop
- Bold

9. Which one is ready for you to **resize** this image?



10. Which one is ready for you to **crop** this image?



11. To crop an image means _____.



- to remove the parts that you do not want.
- to make the image bigger.
- to make the image smaller.
- to place the image behind the text.