



MOVE and DUPLICATE

Exercise 1: Draw line to connect the images with their names.

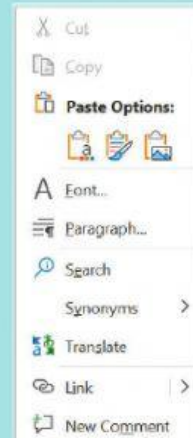


Drop-down Menu

Copy

Cut

Paste



Exercise 2: Drag and drop the steps to the right order to

DUPLICATE a text

Move the cursor to the place that you want to put the text

Click PASTE  button

Click COPY  button

Select text

Step 1:

Step 2:

Step 3:

Step 4:

Exercise 3: Drag and drop the steps to the right order to

Move a text

Click PASTE  button

Move the cursor to the place
that you want to put the text

Select text

Click CUT  button

Step 1:

Step 2:

Step 3:

Step 4:

