

Name:		Date:	
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## Good advice for filling forms

Use with presentation "Good advice for filling forms (general)"

**Instructions:** Watch the presentation. Fill in the spaces with the correct words.

1. Read the \_\_\_\_\_ form first.
2. If something is not \_\_\_\_\_, ask the \_\_\_\_\_.
3. Learn \_\_\_\_\_ before \_\_\_\_\_ forms.
4. Print \_\_\_\_\_ !
5. Use black or blue ink \_\_\_\_\_ – no \_\_\_\_\_.
6. Fill in \_\_\_\_\_. Write \_\_\_\_\_ if it doesn't apply to you.
7. Follow \_\_\_\_\_ carefully for dates and numbers.
8. Re-read the form for \_\_\_\_\_ before you \_\_\_\_\_.

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