

**PLAN**

When writing an essay discussing advantages and disadvantages, organise your ideas according to the plan below.

**INTRODUCTION**

- ➊ Introduce the subject of the essay and both sides of the topic.

**MAIN PART (2 PARAGRAPHS)**

- ➋ Refer to the advantages / disadvantages in separate paragraphs. Cover both sides of the topic equally.

**CONCLUSION**

- ➌ Make a general statement. Use phrases like:
  - In conclusion...
  - To sum up...
  - All in all...
  - On the whole...
  - Taking everything into consideration...
- ➍ State your opinion.

**Ps!**

When writing an essay discussing advantages and disadvantages,

- think about the topic carefully and choose two or three ideas / points (the ones you have the most to say about). Don't try to deal with too many points.
- use topic sentences to introduce each paragraph.
- explain or justify each point and, if possible, provide an example.
- use a variety of linking words / phrases to list points, add points, express contrast, give examples, give your opinion, etc. (see page 57).
- write in a formal style and do not use short forms.
- avoid introducing any new ideas in the conclusion.

## Question: Essay: What are the pros and cons of team sports?

**INTRODUCTION:**

**MAIN PART 1**

**MAIN PART 2**

**CONCLUSION**