I CAN WRITE AN EMAIL

1- Complete the phrases 1-8 with the words below

for from of soon things to (x2) wishes

1 Give my love _____ your parents.
2 Thanks _____ your email.
3 That's all _____ me.
4 Best _____ ,
5 How are _____ ?
6 Lots _____ love,
7 Say 'Hi' _____ your sister.
8 I hope to see you _____ .

2- Read the WRITING STRATEGY. Then choose three phrases from exercise 1 to complete the email below. (More than one answer is possible)

Writing Strategy
There are certain expressions that are used to begin and end an informal email, like *Dear ...* and *Best wishes ...* But emails usually include a few other 'social phrases' near the beginning and end. These make the email sound more natural and friendly.

To: james@email.com

Hi James,

1 _____ I hope you and your family are well. What are you doing at the moment? I'm trying to finish my homework, **but / so** it's taking a long time!

How about meeting in town one day soon? I want to try the new café on Market Street because my mum says it's very good. We can go there after school **because / or** meet for lunch one Saturday.

I'm going to Ava's barbecue next Saturday. Are you going too? It's at her house. I'm helping her with the preparations **because / so** I'm arriving early. I hope I see you there!

2 _____ I have to get my things ready for tomorrow morning. Please write soon!

3 _____

Holly

3- Select the correct linking words in the email

4- Complete the sentences with the correct linking words below. Sometimes more than one answer is possible.

and because but or so

1 I'm tired _____ I want to go to bed.
2 I'd like to go out this evening, _____ I can't.
3 I can speak French _____ my mum's from France.
4 Let's go to the newsagent's _____ buy a newspaper.
5 Do you want to eat at home _____ go to a restaurant?
6 My name's Lisa _____ I'm your new penfriend.

LIVEWORKSHEETS