18 **Put the verbs in brackets into the correct *infinitive form* or the *-ing form*.**

Dear Jessica,

How are you? I'm busy **1)** ...*studying*... (study) for my exam which is next week, but I've decided **2)** .... (take) a break and **3)** ..... (write) you a letter. **4)** ..... (read) so many notes and **5)** ..... (learn) so many facts is making me very tired. I can't wait **6)** ..... (finish) my course! Then, I can start **7)** ..... (look) for a good job.

Sophie started her new job last month. **8)** .... (work) at the hospital suits her – she loves **9)** ..... (look) after people. She hopes **10)** ..... (stay) in this job for a couple of years and then she intends **11)** .... (try) for a promotion.

By the way, how are you getting on now that you are a manager? I forgot **12)** ..... (congratulate) you when I saw you.

Anyway, I've got to go now. Write soon and tell me all your news, won't you?

Best Wishes,
Maggie

19 **Complete the sentences, as in the example.**

1 John said, 'I didn't take the money.'
John denied ...*taking*... the money.

2 'I broke the window,' said Gary.
Gary confessed to ..... the window.

3 'Yes, I'll look after your dog for you,' said Anne.
Anne agreed ..... after my dog.

4 Alice said, 'I hate travelling by bus.'
Alice complained about ..... by bus.

5 The boss said to the employees, 'You have until 5 o'clock to finish the reports.'
The boss expects his employees .... the reports by 5 o'clock.

6 My father said to me, 'Don't come home late,' but I didn't listen.
My father warned me about ..... home late, but I didn't listen.

7 'You can all go home early,' said the professor.
The professor allowed us ..... home early.

8 The coach said to the players, 'Don't let the ball out of your sight.'
The coach ordered the players ..... the ball out of their sight.