



UNIT 1: COMPANIES

Access to the video:

https://drive.google.com/drive/folders/1OLybo3lPPpd_MoFS4Vmp1H9Xja92J7yK?usp=sharing

Listening and watching activities.



1) Watch three more people in business. Are these sentences true (T) or false (F)?

- 1 Emma is a training manager. ____
- 2 Emma is from London, but she lives in the USA. ____
- 3 Kate works in the IT Department of a training company. ____
- 4 Alex is a sales rep in the Sales Department. ____
- 5 Emma works in the Human Resources Department. ____
- 6 Kate's job is interesting. ____
- 7 Alex works in an office all day. ____

2) Write the verbs from the video in sentences 1-9.

fix have like make manage meet run sell travel work

- 1 I _____ the training for the employees here.
- 2 We _____ ten people in the HR Department.
- 3 We _____ a lot of training courses.
- 4 I _____ my department.
- 5 I _____ with eleven IT technicians in one big office.
- 6 We _____ computers and we _____ new programs for the company systems.
- 7 I _____ the programmes to companies.
- 8 I _____ around the country and present the training programmes.
- 9 I _____ four or five new people every day.



3) Watch the video again. Tick (✓) the person who says the department or team.

	Emma	Kate	Alex
IT	☐	☒	☐
Sales	☐	☐	☐
Human Resources	☐	☐	☐
Marketing	☐	☐	☐
Finance	☐	☐	☐
Business Development	☐	☐	☐
Training	☐	☐	☐