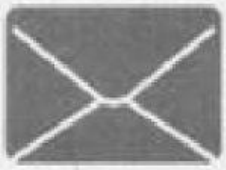
Number the sentences and rewrite.

How to Email a Message



Click the 'send' icon. ☐

☐ Type the email address.





Type the message. ☐

☐ Type the email subject.



Write the steps.

1. _____
2. _____
3. _____
4. _____



1.2.2(ii) Guide pupils on the steps of sending an email. Refer to textbook page 49.

LIVEWORKSHEETS