Write an email

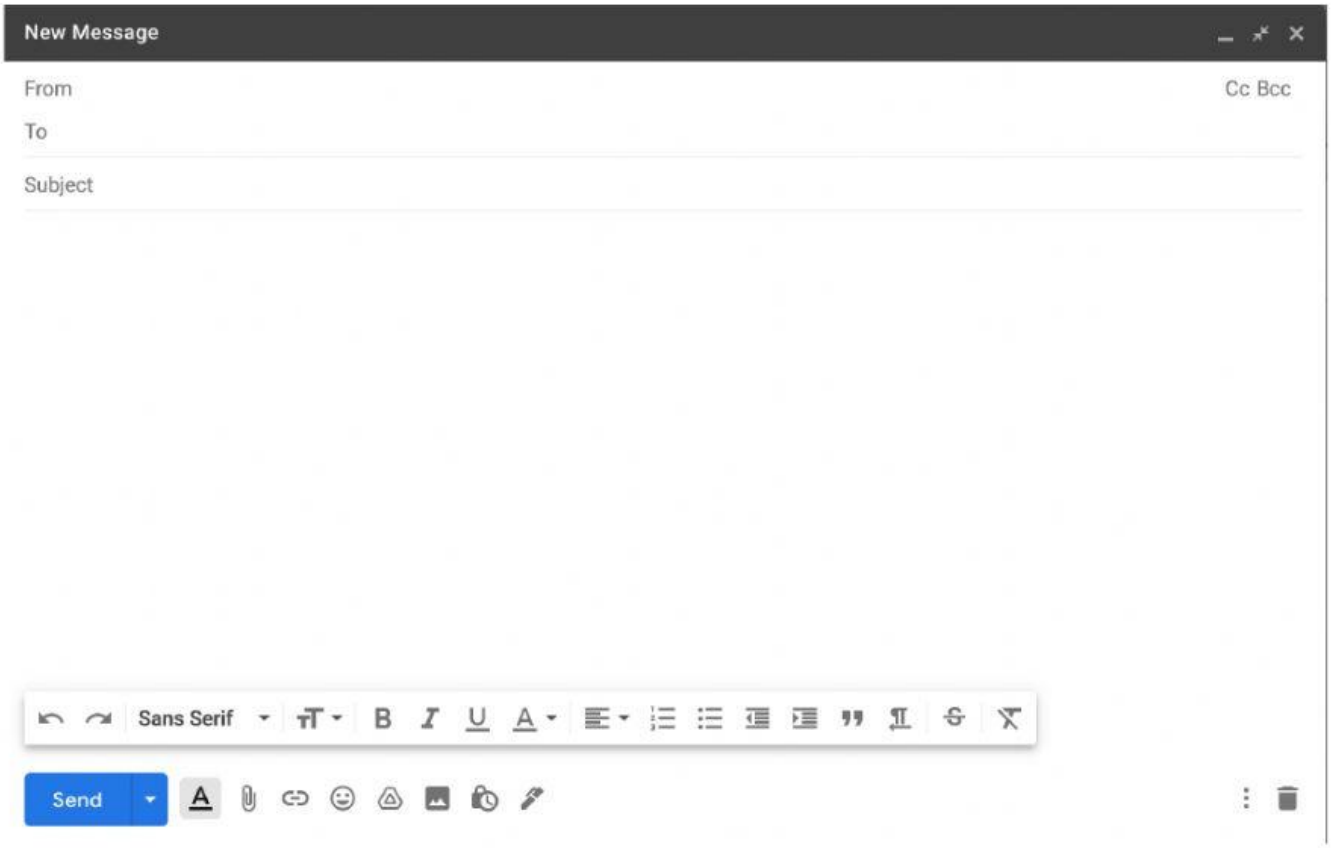
1. Read the invitation.
2. Write an email to tell the teacher if you can or cannot go.

You're Invited!

Hello dear friends!
I am having a dinner party on Saturday, June 29 at 6 pm to celebrate the end of the school year. All the families from our Grade 6 class are welcome. Please come! My address is 645 Anyplace Street, SE.

Please RSVP to june.smith@email.com by June 20 to let me know if you are coming and how many people in your family will attend.

You can park on the street in front of our home.



LIVEWORKSHEETS

Check your work

Did I	
Use the correct email address	
Use a good subject line	
Open the email with a greeting	
Provide information asked for	
Close the email with a signature	

LIVEWORKSHEETS