



# BAHASA INGGRIS

## KELAS XII



LEMBAR KERJA PESERTA DIDIK

(LKPD) DIGITAL

NAMA :

KELAS :

## A. KOMPETENSI INTI

KI-3: Memahami, menerapkan, dan menganalisis pengetahuan faktual, konseptual, dan prosedural berdasarkan rasa ingin tahu tentang ilmu pengetahuan, teknologi, seni, budaya, dan humaniora dengan wawasan kemanusiaan, kebangsaan, kenegaraan, dan peradaban terkait penyebab fenomena dan kejadian, serta menerapkan pengetahuan prosedural pada bidang kajian yang spesifik sesuai dengan bakat dan minatnya untuk memecahkan masalah

KI-4: Mengolah, menalar, dan menyaji, dalam ranah konkret dan ranah abstrak terkait dengan pengembangan dari yang dipelajarinya di sekolah secara mandiri dan mampu menggunakan metoda sesuai kaidah keilmuan.

## B. TUJUAN PEMBELAJARAN

Melalui kegiatan pembelajaran dengan pendekatan saintifik dengan menggunakan model Discovery Learning dan Problem Based Learning (PBL), peserta didik dapat memahami fungsi sosial, struktur teks dan unsur kebahasaan teks interaksi yang melibatkan tindakan penawaran jasa dan terampil menyusun teks interaksi yang melibatkan tindakan penawaran jasa sesuai konteks dengan rasa ingin tahu, tanggung jawab, disiplin, kreatif, mandiri, serta dapat bekerjasama selama proses pembelajaran dan bersikap jujur, percaya diri serta pantang menyerah.

# MATERI

## •Offering Services/Help/Things

- 1. To understand the Social function**
- 2. To understand the generic structure**
- 3. To understand the language features**

## •Offering Services/ Help/Things

- A. Accepting**
- B. Declining**
- C. Offering Letters**

# Offering Services/Help/Things

## Services/Help

May I help you, please?

Can I help you please?

What can I do for you?

What can I get for you?

Let me help you.

Do you want me to join you?

## Things

Do you want something to drink?

Would you like a cup of coffee?

Shall I get you something to drink?

Want some?

Chocolate?

Glass of lemonade?

Grab some for yourself.

# Accepting an Offer

I'd love to.

That would be nice

Yes, please.

**Yes, I need it very much. Thanks for your offer.**

Okay. Sounds great.

# Declining an Offer

Thanks, but I....

No, thanks.

No, it's alright. Really.

No, it's okay. Thanks.

Oh, please don't bother.

# Cultural Awareness

In English, we have unspoken etiquette when asking for information, or offering something and we have to take into consideration how we are offering it. Using 'please' and 'thank you' is necessary in most situations.

Example:

A : Can I get you a cup of coffee, please?

B : I'd love to. Thank you.

# A Letter of Offering services/ things

An opening paragraph expresses your concern to people you are going to help.

Express willingness to help, including your experience.

Inform about the details (how to help, the period, the condition, the contact number)

Say thanks and hope for reply.

Jakarta, December 15, 2014

Mr. AntoNugraha

Manager of PT. Cheap Book Store

Jl. Ramayana no. 23, Bandar Lampung

Lampung

Dear Sir,

We are a big company which is engaged in the book printing and have collaborated with many reputable companies in Jakarta and other big cities in Indonesia. We want to propose a cooperation with your company.

Based on the information that we get that PT. Cheap Book Store needs latest printed books supply. Related to that information, we intend to become a book supplier in your company.

We hope that this offer can be realized in the form of cooperation which can be benefit for both parties. Along with this letter, we attach a price and books list that we provide. If your company interested, we are ready to talk further.

Thanks for your attention

Sincerely

The Head Manager of PT. Erlingga

BasukiRahmat

***Yuk, tonton video di bawah ini !!!***

<https://www.youtube.com/watch?v=-ctd9gBQDfs&t=6s>



Choose the best answer.

1. Haris :Dimas, where are you?

Dimas :I'm in the house. What'smatter? Dilan : Oh, ....

Dimas : I'd like to help you. For what?The suitable expression is ....

A. let me help you

B. sorry, I can't help you

C. no, you don't need to help

D. would you like some help?

E. could I possibly ask you to help me

2. Fajar :May I help you ?

Aditnya : Hmm. Don't bother yourself, thanks. The underlined sentence expresses ....

A. asking help

B. giving help

C. offering help

D. refusing an offer

E. accepting an offer

3. Melati : Will you help me to build a snowman?

Sekar : Yes, of course.... .

Complete the dialogue above ....

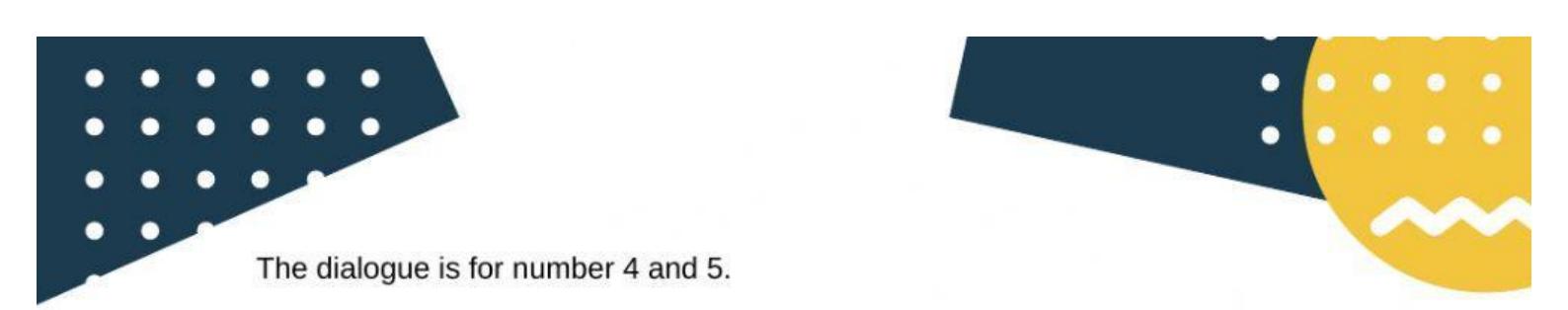
A. I won't

B. I will

C. I will not

D. Will I?

E. Shall I?



The dialogue is for number 4 and 5.

Mr. Pratama : Ris, come here please!  
Haris : Yes, sir. I'm coming.  
Mr. Pratama : (4) ... the goods to the shop, please?  
Haris : With pleasure, sir.  
Mr. Pratama : Don't forget to put into the correct case!  
Haris : (5) ... , sir.  
Mr. Pratama : Thanks.

4. The suitable expression is ....

- A. Can you bring
- B. Can I bring
- C. May I bring
- D. Don't bring
- E. I would like to bring

5. The suitable expression is ....

- A. Sorry, I can't
- B. I wish I could help you
- C. I'm busy
- D. I need some help
- E. Don't worry

## B.Tes Uraian/Essay

Read the dialogue and answer the following questions!

The dialogue is for number 1 to 2

Dilan :"Aditya, I made a new robot. Do you want me to show it to you?" Aditya :"Oh wow, you did it. Sure I want to see your new robot."

Dilan :"Come to my house then." Aditya :"Okay, let's get going." (15 minutes later)

Dilan :"Here is my new robot? What do you think?." Aditya :"Unbelievable. Did you make it yourself?." Dilan :"Of course I did."

Aditya :"Wow you made a cool robot. How did you do that?."

Dilan :"I made it from scraps. Because I didn't have enough money to buy the components, I got it from the professor."

Aditya :"You mean Prof. Pratama?"

Dilan :"Yes, he gave most of all the components. I was lucky."

Aditya :"Yes you are. Prof. Pratama is very kind. I wish he gives the materials to me."

Dilan :"Don't worry, he said that I could ask him anytime if I need the components. Do you want to make robot?."

Aditya :"Of course I do."

Dilan :"Do you want me to ask Prof. Pratama to give the materials?" Aditya :"Is it possible to do that?."

Dilan :"Yes I will contact Prof. Pratama." Aditya :"Thank you very much."

1. What is the Dilan's robot made of? Why?

2. What will Dilan do to help Aditya?

Respected Sir,

I am writing from Dove writingservices, which is a well known organization in the state. We are keen to provide our services to the Horizon Web Designing house. We are five year old company and our services are provided to all the major companies of its niche.

This can be demonstrated by our branch offices which are situated in all the major cities. We offer all kinds of writing solution ranging from press releases, web contents, blogs, web articles to medical contents as well as other concerned writing materials. We are considered as the best by our clients and it would be an honor to provide our services to you. Please see enclosed catalogue to know our rates and services.

Hoping positive reply. Thanking you. Yours sincerely,  
Aditya Setyawan,

Business Development Manager, Dove Writing Services.

1. Do you think it is a letter of offeringservices? Why?

2. Create your dialogue of offering based on this situation.