Tips for being a super organised student (B1)

Are you a super-organised student? How do you make sure you get your homework in on time? Read the blog post and tips to see if you agree with them.

Preparation

Match the words with similar meanings and write a–h next to the numbers 1–8.

1.....	to remove	a.	a habit
2.....	to split	b.	skill
3.....	good judgement	c.	a reminder
4.....	ability	d.	to delete
5.....	a prompt	e.	terrible
6.....	a custom	f.	to divide
7.....	a copy	g.	a backup
8.....	awful	h.	common sense



posted 2 hours ago by **Amy**

I have always admired students who hand their homework in on time and never forget to do it. Me, on the other hand, … OK, I admit. I'm terrible at getting myself organised!

But lately I've started keeping a small study diary. I write down everything I need to do and when it needs to be done by. Then I write a reminder a few days before the date just in case. It's helping.

So I was wondering, what are your tips for getting organised? Post a comment below. I'm hoping we can all share some tips to teach us all better study skills.

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Comments



Hana Good question, Amy. I always spend about five minutes at the end of the day tidying up the desktop on my computer. I make a backup of important documents. I delete things I don't need any more and put everything into the correct folder.



Amy Nice tip, Hana. I think it's a good idea to do a little bit of tidying up every day. Then it becomes a habit and your desktop is always organised.



Gloria The most important thing is to start studying a few weeks before the exams and not leave it until the night before! That's just common sense, I think.



Amy Thanks, Gloria! I agree.



Lou Hi, Amy. My tip is to have a big noticeboard in your bedroom, divided into different sections. I've got one. It's a whiteboard. I've got a section for each school subject and another one for other stuff. I use board pens to write reminders and I make sure I look at it every day. The best part is when I remove something from the board!



Amy Great tip, Lou. I've got a cork board with pins. I use it in the same way.

1. Check your understanding: true or false

Circle *True* or *False* for these sentences.

1.	Amy is very good at handing in her homework on time.	*True*	*False*
2.	Amy writes down the date she has to hand in her homework.	*True*	*False*
3.	Hana tidies her computer desktop twice a day.	*True*	*False*
4.	Amy thinks Hana's tip is good.	*True*	*False*
5.	Gloria thinks the date you start studying is important.	*True*	*False*
6.	Lou thinks the best thing about having a noticeboard is using board pens.	*True*	*False*

2. Check your vocabulary: gap fill

Write words to fill the gaps.

Amy is asking for [1]_____ about organising school work. She keeps a [2]_____ with a record of her homework. She also writes a [3]_____ in case she forgets. Hana thinks it's important to keep your computer [4]_____ clean and tidy. She deletes things she doesn't need and puts her work into separate [5]_____. Gloria says it's important to start studying in plenty of time and not to leave things until the night [6]_____! Lou's tip is to use a noticeboard, divided into sections for each [7]_____. He thinks the best thing about this idea is the feeling he gets when he [8]_____ an item!

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