

UNIT 9: A Heart of Gold

Based on textbook page 88 and 89.

Exercise 1

Rearrange the information below to form a formal letter.

English Language Society, Sekolah Kebangsaan Tunas Cipta, Jalan Pandan, 55100 Kuala Lumpur.	Tasty Chocolate Factory, Jalan SS16/4, 47500 Subang Jaya, Selangor.		
Permission to Visit Chocolate Factory			
We, a group of twenty students and two teachers, would like to visit your factory on 10 July 20_ from 10:00 a.m. to 1:00 p.m.			
5 May 20_	Yours faithfully,	Dear Sir,	<i>Kamini</i> Kamini Naidu
As the Secretary of English Language Society of Sekolah Kebangsaan Tunas Cipta, I would like to ask permission to visit your chocolate factory.			
I hope to get a reply as soon as possible.			

