

### Passage 1

Everyone these days should know how to use a computer. Normally, basic computer courses (23) \_\_\_\_\_ most continuing education programs. They (24) \_\_\_\_\_ and usually reasonably priced. These courses can usually be found in your district school or community college, on evenings and weekends. Career retraining programs often offer computer courses for free or at a low fee for (25) \_\_\_\_\_ qualify. Check with your local Labor Department Office (26) \_\_\_\_\_ on these programs.

There are both online tutorials (27) \_\_\_\_\_. Don't worry if you don't have a computer. Many public libraries allow patrons (28) \_\_\_\_\_. Here are two websites that offer (29) \_\_\_\_\_.

23) 1. offer      2. offered at      3. are offered      4. are offering      5. are offered by

24) 1. convenient scheduled      2. conveniently schedule

3. scheduled conveniently      4. are convenient

5. are conveniently scheduled

25) 1.that who      2. those are      3. which are      4. those who      5. those who are

26) 1. for more information      2. for many information

3. with much information      4. about information more

5. with many more information

27) 1. or courses      2. and course available

3. but courses available      4. and courses available

5. but an available course

28) 1. used computers      2. using computers      3. use the computers

4. to use their computers      5. to be used the computers

29) 1. course online free      2. course free online      3. online courses free

4. online- free courses      5. free online courses