LEMBAR KERJA PESERTA DIDIK (LKPD)
MATA PELAJARAN BAHASA INGGRIS
KELAS 12 SEMESTER SATU

NAMA :

KELAS :

Video Pembelajaran

Perhatikan tayangan video tentang surat lamaran ini dengan seksama sebelum mengerjakan soal-soal berikut!

Attention to
Human Resources Departement
PT Foundation
Jl. Raya Bumi Sentosa No.5
Cibinong

Dear Sir or Madam,

Having known about a vacansy advertised on _____, September 3, 2018. I am interested in the position of Account Executive (AE).

I am a 26 years old _____, graduated from a reputable university, having skill in English, both written and _____ and also operating computer. I am a hard worker, able to work individually and in _____.

I would gladly welcome an opportunity to have an _____ with you at your convenience. I hope my skills can be one of your company's assets. I am looking foward to hearing from you in the future. Thank you for your consideration and attention.

LIVEWORKSHEETS

Sincerely yours,

Kanyafa Hanundya Shafina

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