

Very common rule is:

- Bring the object first
- Choose correct 'be' verb
- Change verb into participle
- Add by + subject

object +
'be' verb+
verb 3+
by +
subject

She helps him.

He is helped by her.

A. Complete the following sentences using appropriate active or passive verb forms. Choose your answers from the given options.

1. This serious environmental problem explains | is explained | explained | was explained to the children yesterday.

2. Those pyramids build | are built | built | was built | were built around 400 A.D..

3. All that awful noise pollution has caused | has been caused | caused | was caused by old-fashioned stereo system last week.

4. Lately the visitors showed | are shown | were shown | have shown | have been shown a temporary exhibit of endangered animals throughout the world.

5. I lend | am lent | lent | was lent | have lent | have been lent him 100 €. No money back yet.

6. That picture of a wolf painted | was painted | has painted | has been painted | had been painted by my grandmother when she was young.

7. Teresa shocked | have shocked | was shocked | has been shocked | had shocked by Rudolfo's attitude the weekend before last. Why would he throw the rubbish on the floor?

8. We are sorry for the temporary inconvenience!

The building is refurbishing | is being refurbished | has been refurbished | was refurbished to be more environmentally friendly.

B. Rewrite the sentences using what you have learnt on the Passive Voice.

1. Many people begin new projects in January.

New projects _____ in January.

2. You must wash that colourful shirt for tonight's party.

That colourful shirt _____ for tonight's party.

3. Mum is going to prepare the food.

The food _____ mum.

4. They make shoes in that factory.

Shoes _____ factory.

5. The doctors will have to examine you again.

You will have _____ again.

6. They had done all the preparations by the time the guests arrived.

All the preparations _____ the guests arrived

7. The delegation will meet the visitors at the airport.

The visitors _____ at the airport.

8. We have produced hi-tech skis here since 1964.

Hi-tech skis _____ since 1964.

9. All workers will read the memo.

The memo _____ workers.

10. Nobody could beat Tiger Woods at golf for decades.

Tiger Woods _____ at golf for decades.