

EMAIL FORMAT

What is the correct e-mail format? Match the words to the correct sequence.

Subject:

Regards,

From:

Dear

To:

The interface represents an email application. At the top, there is a pink header bar with three yellow circular icons. Below the header, there is a list of contacts in a table format:

	sarina@gmail.com
	maslizah@gmail.com
	Interesting practice
	Maslizah,

The message body starts with a pink text box containing "Maslizah," followed by a paragraph of text:

How are you? I hope you are doing well. During the pandemic, we need to do many things to protect ourselves and our family. Firstly, we need to wear masks whenever we leave our house. Nowadays, it is recommended that we double-mask; which means we wear a surgical mask and a cloth mask. Next, we need to make sure we wash our hands often. This is to clean our hands from any dangerous COVID-19 viruses. I hope you will follow this practices. Stay safe!

At the bottom left, there is a pink text box containing "Nik Sarina". On the right side, there is a yellow "SEND" button.