

EMAIL FORMAT

What is the correct e-mail format? Match the words to the correct sequence.

Subject:

Regards,

From:

Dear

To:

sarina@gmail.com

maslizah@gmail.com

Interesting practice

Maslizah,

How are you? I hope you are doing well. During the pandemic, we need to do many things to protect ourselves and our family. Firstly, we need to wear masks whenever we leave our house. Nowadays, it is recommended that we double-mask; which means we wear a surgical mask and a cloth mask. Next, we need to make sure we wash our hands often. This is to clean our hands from any dangerous COVID-19 viruses. I hope you will follow this practices. Stay safe!

Nik Sarina

SEND