C Choose the correct answers.

1 'Did Michael ___ his job?' 'No, he was fired.'
   a retire
   b dismiss
   c quit

2 You need a ___ to sell your goods at the market.
   a licence
   b form
   c permission

3 Kay is a flight ___ and she travels all over the world.
   a assistant
   b attendant
   c apprentice

4 Poor Karl! He doesn't get on with any of his ___ at work.
   a fellows
   b colleagues
   c companions

5 Pete is a(n) ___ writer and he works from home.
   a independent
   b individual
   c freelance

6 All employees must sign a work ___.
   a form
   b statement
   c contract

7 Phil was made ___ last month, so he's looking for work.
   a redundant
   b excessive
   c useless

8 Why are you late again, Joe? You must be ___!
   a promotional
   b profitable
   c punctual

D Complete the sentences with these words.

amateurs bearer of bad news bounce ideas interact possess workforce

1 I hate to be the _____ but there is no longer a place for you in this company.
2 Let's _____ our _____ off of the other team to see what they think.
3 Sheila was sick of working with a group of _____.
4 The manager of the company decided to _____ more with his workers.
5 You're hired! You _____ all of the skills we are looking for.
6 The factory has a _____ of around 100 people.

LIVEWORKSHEETS