

PPORTUNITIES English!

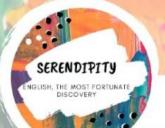
b Speaking. Plan a holiday. You are going to visit three cities in the same continent. Your holiday can be a maximum of ten days.



What cities are you going to visit?
Where are you going to stay?
How are you going to get there?
How long are you going to stay in each city?
What are you going to do in each place?

Making suggestions

Let's (go to ...)
Why don't we (go to ...)?
I prefer to (go to ...)
That's a good idea.



English!

6 Writing; A FORMAL EMAIL

a Read the advertisement.

The White Cottage Bed and Breakfast in West Bexington, Dorset

Mark and Diana Buckingham and their family welcome you to their 200-year-old country home in a small village in Dorset.



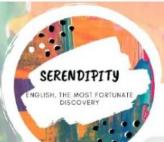
b Read Pascal's email. Complete the email with the words in the list.

about confirm Dear double from hope Regards reservation would

The White Cottage - reservation

From: Pascal Mercier [pascal80@gomail.com]
To: thewhitecottage@greentomato.co.uk

1	Mr and Mrs E	Buckingham,			
2	like to make a 3		for a 4	room	
and a single room for two nights, 5			24th to 26th June.		
We ⁶	to arrive by car at 7		5.00 in the		
afternoon your hous	on the 24th. Is te?	here a place	where we can	park near	
Could you please 8		the rese	the reservation?		
9	_				
Pascal M	ercier				



English!



Formal emails (e.g. to a hotel or Bed and Breakfast, a language school, etc.)

Beginning

Dear Mr / Mrs / Ms + surname, or Dear Sir / Madam if you don't know the person's name Use a comma (,) (or nothing), NOT a colon (:) Dear Mr Brown, NOT Dear Mr Brown:

Middle

Don't use contractions.
I would like to make a reservation
NOT I'd like to...

End

Regards Your first name + surname