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## RULES

A **comma** tells the reader to pause between the words that it separates.

Use commas to separate three or more words in a series.

Do not use a comma after the last word in a series.

Amy sketches, draws, and paints pictures of animals.

If three or more words are listed in a sentence, the list is called a series. Commas are used to separate the items in a series.

commas no comma Lee, Amy, and Ben are best friends.

## **Guided Practice**

Write the sentences that need commas. Write them where they should be placed.

EXAMPLE: Bob Moe and Kit are planning a school newspaper. Commas are needed after Bob and Moe.

- 1. Bob and Kit report news about their school.
- 2. They talk to teachers students and school workers.
- 3. Moe writes stories jokes and facts for the paper.
- 4. Bob asks students and teachers their opinions.

5. Kit writes edits and types stories.
6. The paper is given to friends parents and teachers.
7. Everyone praises the boys and their newspaper.
8. Mrs. Magritte says they are smart careful and clever.
9. Mr. Jones wants to give Kit Bob and Moe a job.
10. He owns edits and publishes the Herald.
More Practice  A. Write each sentence. Add commas where they are needed.  11. Bob wants to write a story about Fluff Muff and Puff.
12. These kittens crept scurried and hid in the gym.
13. They looked cute and curious.
14. Tyler Steve and Jeff noticed the kittens under the lockers.
15. Bob will tell about the yellow white and gray kittens.



<ul><li>B. Write each sentence. Add commas where they are needed. Tare not needed.</li><li>16. Addy will draw pictures, cartoons and charts, for the paper.</li></ul>	Take them out where they
17. Her art has been called clever pretty and colorful.	
18. Parents donated a camera supplies and paper.	
19. Students copy fold and staple their newspaper.	
20. Bob, Moe, and Kit, are proud of their work.	



