

CAE – Reported Speech

Look at the table below and fill in the gaps

Rule	Direct Speech	Reported Speech
• Present Simple ➡ Past Simple	"I don't like chocolate cake."	She said she _____ like chocolate
• _____ Continuous ➡ Past Continuous	"She is leaving this Friday."	He told us she was leaving _____ Friday.
• Past Simple ➡ Past Perfect Simple	"I woke up at 6 o'clock yesterday."	He said he had woken up at 6 o'clock the _____ day.
• Past Continuous ➡ Past _____ Continuous	"I wasn't talking too loudly."	He said that he hadn't been talking too loudly.
• Present Perfect Simple ➡ Past Perfect Simple	"He hasn't been to South America until now."	They told us [that] he _____ not been to South America until then.
• _____ Perfect (Continuous) ➡ Past Perfect (Continuous)	"They had been travelling for months."	She told us that they had been travelling for months.
• Be going to ➡ was going to	"Frank is going to pick us up tomorrow."	They said (that) Frank was going to pick them up the following day.
• _____ ➡ Would	"We'll see you later today."	They said we would see them later that day.
• May ➡ might	"We may go on holiday together next summer."	They told us (that) they _____ go on holiday together the following summer.
• Can ➡ _____	"I can speak five languages."	She said that she could speak five languages.
• _____ ➡ Should	"What shall we bring for the picnic?"	He wanted to know what he should bring for the picnic.
• Must ➡ had to	"You must be here on time."	They told me I had to be _____ on time.
• Yes/ no questions ➡ insert if/whether and return to affirmative word order	"Do you speak Mandarin?"	He asked me whether I _____ Mandarin.
• "Wh-" questions ➡ keep question word and return to affirmative word order	"What time did you get up last Saturday?"	She asked me what time I had _____ up the previous Saturday.
• affirmative commands ➡ full infinitive	"Stop that!"	She told/ asked them _____ stop that.
• negative commands ➡ negative full infinitive (not + to + base form)	"Don't leave me alone!"	She asked me not to leave her alone.

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Read and choose the best option:

Up-to-date reporting

- “I love him so much!”

She has just said she **loves / loved** him a lot.

- “The Earth is an ellipsoid”, the professor said.

The professor said the Earth **is / was** an ellipsoid.

- “I’m looking forward to my holiday”.

The teacher says she **is / was** looking forward to her holiday.