

Making a Phone Call

- Match the sentence halves

Who's	not here at the moment.
Hello, this	to Alexandra, please?
Can I speak	to call you back.
Can I	calling?
I'm afraid she's	is John.
I'll ask her	calling.
Thanks for	leave a message?

- Choose the correct option

A: Hello. This is / I am Jim. Is Trudy there?

B: I'm afraid she isn't here / there right now.

A: Oh, really. Can I take / leave a message?

B: Of course.

A: Can you tell / say her that we need to discuss the meeting venue on Friday?

B: yes, sure. I'll ask her to / for call you back.

A: Thanks a lot!

B: You're welcome.

- Listen to three phone conversations and complete the notes

1. Pauline calling. No _____ for the concert. Call back tonight _____.
2. Elise called. Meet her at the _____ at _____.
3. Roundhouse Bar and Grill doesn't take _____. Come before _____.