

EXCEL WORKSHEET

Matching

Choose the letter that matches the relational operator name.

- | | |
|------|-------|
| a. = | d. <= |
| b. < | e. >= |
| c. > | f. <> |

- ___ 1. greater than
- ___ 2. less than or equal to
- ___ 3. equal to
- ___ 4. not equal to
- ___ 5. less than
- ___ 6. greater than or equal to

Short Answer

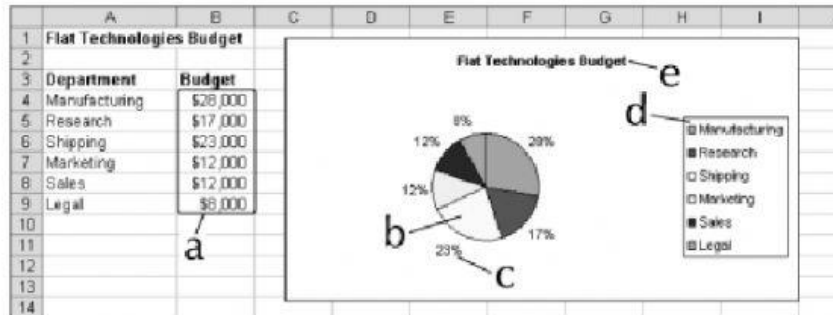
7. Write a formula that displays 100 if the value stored in A10 equals the value in B10, or 50 if the values are not equal.

8. Write a formula that displays `True` if the contents of cell B3 is empty, or `False` if the cell contents are not empty.

9. List one reason why it is advantageous to use cell references over values in formulas.

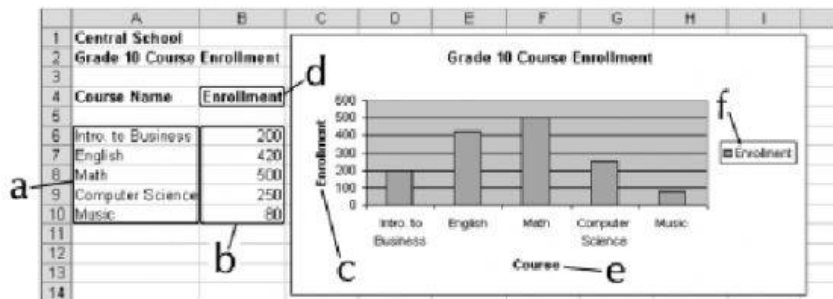
Matching

Match the letter with the corresponding part of the worksheet or chart.



- ___ 1. chart title
- ___ 2. legend
- ___ 3. data series
- ___ 4. data label
- ___ 5. slice

Match the letter with the corresponding part of the worksheet or chart.



- ___ 6. y-axis title
- ___ 7. x-axis title
- ___ 8. x-axis labels
- ___ 9. series name
- ___ 10. legend
- ___ 11. data series

Short Answer

12. List three questions that should be answered when planning a chart.

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