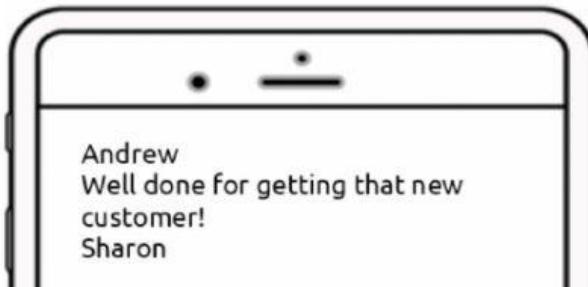


Reading Part 1

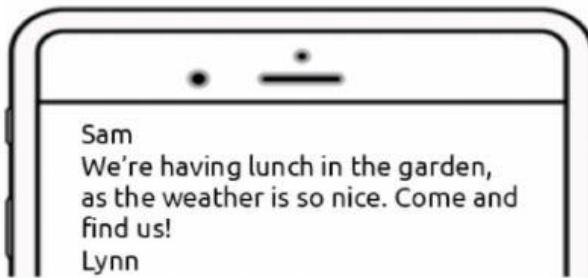
Read the texts. Choose the correct answer for each question.

1.



- a) Sharon is inviting Andrew.
- b) Sharon is asking Andrew something.
- c) Sharon is thanking Andrew.

2.



- a) Lynn doesn't need to buy any lunch today.
- b) Lynn is eating outside because it's warm today.
- c) Lynn is too busy to come for lunch now.

3.



- a) You can get coffee before the meeting begins.
- b) Put your coat in Room G4.
- c) Don't leave anything in the room after the meeting.

4.

The company gym is closed from Monday to Thursday while we repair some of the machines.

- a) The gym equipment is not available to use.
- b) The gym is closing early on Monday.
- c) They are cleaning and painting the gym.

5.

Edward

I've left your signed documents with Katie. I didn't like to leave them on your desk.

Mary

- a) Edward needs to tidy his desk.
- b) Edward needs to go and see Katie.
- c) Edward needs to ask Mary about some documents.

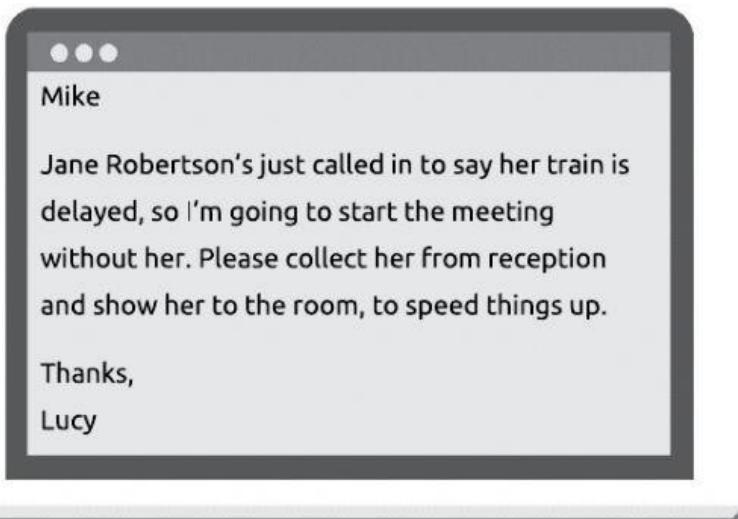
6.

Company Social Club – BOAT TRIP WITH DINNER

We will offer any reserved tickets not paid for by the end of today to people on the waiting list.

- a) Today's the last chance to pay if you've reserved a ticket.
- b) Several people haven't collected the tickets they paid for.
- c) Not enough people have signed up for the dinner option.

7.



- a) Mike has to contact Jane by phone.
- b) Mike has to wait for Jane to arrive.
- c) Mike has to inform Jane about a changed arrangement.