

Reading Part 3

Read the sentences. Choose the correct word to fill the space.

1. Jim, Leanne and Hiromi are all having lunch
 - a) really.
 - b) well.
 - c) together.
2. Olaf is the train to Hanover this afternoon.
 - a) making
 - b) putting
 - c) taking
3. "I'm so busy, I'm not going to the phone," said John.
 - a) reply
 - b) speak
 - c) answer
4. Anyone entering the building must show some
 - a) information.
 - b) identification.
 - c) invitation.
5. Nobody can use the photocopier, as it's out of
 - a) work.
 - b) date.
 - c) order.
6. A couple of items from our order number 35S99 are
 - a) lacking.
 - b) wanting.
 - c) missing.
7. The equipment in the room is in very good
 - a) condition.
 - b) performance.
 - c) situation.

8. We will have to in to Mario's demand, otherwise we could lose the contract!
- a) move
 - b) give
 - c) stay
9. for the conference begins at 8.30am in the Queen's Hall.
- a) Assistance
 - b) Collection
 - c) Registration
10. "Which security guards are on the night today?" asked the manager.
- a) period
 - b) model
 - c) shift
11. We offer various options for the collection and of commercial waste.
- a) disposal
 - b) rejection
 - c) throwing
12. Consumer in our industry is at an all-time low.
- a) hope
 - b) courage
 - c) confidence
13. There are many reasons why teenagers are to buy the product.
- a) unenthusiastic
 - b) reluctant
 - c) passive
14. The successful candidate must strong interpersonal skills.
- a) possess
 - b) indicate
 - c) deliver

15. The annual report talks at great about the company's underlying values.
- a) detail
 - b) point
 - c) length
16. The food in the staff canteen has improved beyond all
- a) consideration.
 - b) recognition.
 - c) reflection.
17. When Dennis Greenholm the top job, it was a major surprise to the owners of the company.
- a) turned down
 - b) pulled back
 - c) put away
18. The move is expected to lead to the of hundreds of new jobs.
- a) construction
 - b) arrival
 - c) creation
19. "Now I'd like you to list and these qualities in importance," said the trainer.
- a) count
 - b) rank
 - c) measure
20. The Managing Director urged staff to do all they could to the changes.
- a) convey
 - b) yield
 - c) facilitate
21. In this case, the responsibility lies with the Chief Financial Officer.
- a) ultimate
 - b) extreme
 - c) sheer

22. The next couple of months are likely to be difficult for the company, as the effects of their recent merger in July.

- a) take up
- b) run on
- c) kick in

23. Recent well-publicised events may negatively on the brand.

- a) affect
- b) impact
- c) bear