



Friendly letter

Competence: Students write clear and coherent sentences and paragraphs that develop a central idea. Their writing shows they consider the audience and purpose. Students progress through the stages of the writing process (e.g., prewriting, drafting, revising, editing successive versions).

Achievement indicator: Students can produce simple connected sentences on topics which are familiar or of personal interest.

Instructions: Label the parts of the friendly letter.

date

greeting

body

closing

signature

How are you? I have a new pet.
It's a brown dog. His name is Max.
Do you have a pet?

Dear Anna,

Monday, April 20, 2021

Your friend,

Helen