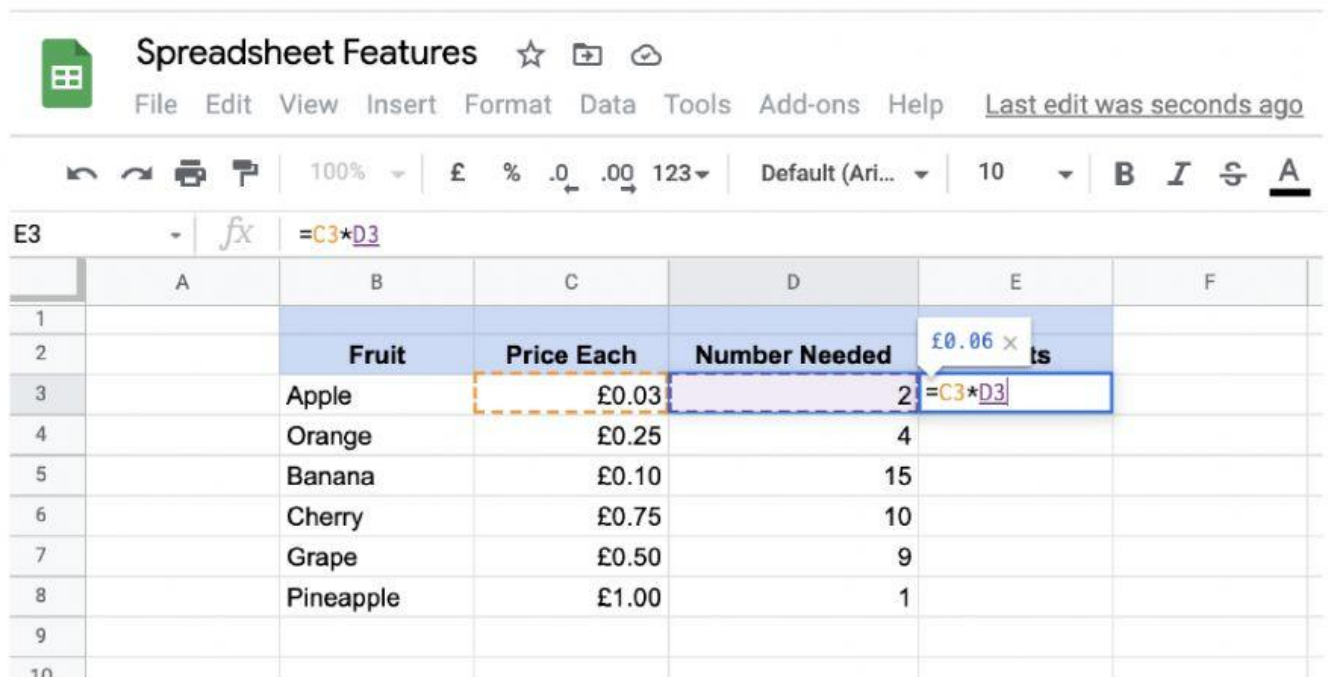


SPREADSHEET FEATURES

Name.....

1. Label the different parts of the spreadsheet below with these terms

Worksheet
Row
Column
Data
Text Label
Active Cell
Formula
Cell Reference C9
Menu
Quick Access Toolbar
Formula bar



The screenshot shows a Google Sheets interface. At the top, there's a title bar with the document name 'Spreadsheet Features' and icons for star, share, and link. Below it is a menu bar with 'File', 'Edit', 'View', 'Insert', 'Format', 'Data', 'Tools', 'Add-ons', and 'Help'. A status bar at the bottom right says 'Last edit was seconds ago'. Below the menu bar is a toolbar with icons for undo, redo, print, and others, along with settings for zoom (100%), currency (£), percentage (%), decimal places (.0, .00), and text alignment (Default, Right, Center, Left). The formula bar shows 'E3' and the formula '=C3*D3'. The spreadsheet grid has columns A through F and rows 1 through 10. The data is as follows:

	A	B	C	D	E	F
1						
2		Fruit	Price Each	Number Needed		
3		Apple	£0.03	2	=C3*D3	
4		Orange	£0.25	4		
5		Banana	£0.10	15		
6		Cherry	£0.75	10		
7		Grape	£0.50	9		
8		Pineapple	£1.00	1		
9						
10						

2. What symbol must a formula always start with?
3. What symbol would you use to add two numbers together?
4. What symbol would you use to subtract a number?
5. What symbol would you use to multiply two numbers?
6. What symbol would you use to divide a number?
7. Write the formula to work out the cost of the bananas
8. Write the formula to work out the cost of the pineapple
