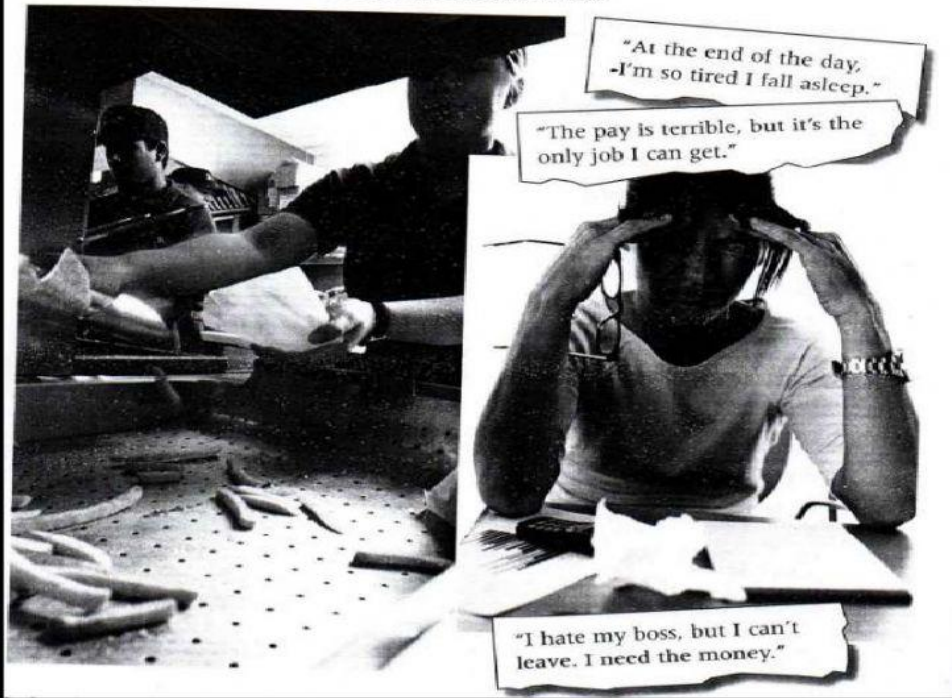


Look at these pictures and read the information.



Think about it

1. To be happy in a job, what things are important? Write V (very important) I (important), or N (not important).

To be happy in a job, how important is it to ...

- | | |
|--------------------------------------|---------------------------------|
| a. have a good salary? | e. like your co-workers? |
| b. have an important job title? | f. feel secure? |
| c. work close to home? | g. have health insurance? |
| d. have a comfortable office? | h. be good at what you do? |

Vocabulary skills: Synonyms

KEY VOCABULARY SKILLS
STUDY SHEET 3, PAGE V5

1. Match each word on the left with its synonym on the right.

- | | |
|-------------|-------------|
| a. receive | unfulfilled |
| b. empty | business |
| c. finally | get |
| d. company | miserable |
| e. unhappy | job |
| f. position | eventually |

2. Read these texts. Match each word in *italics* with its synonym below.

I work for a credit card company, in the Customer Services department. I think this is the worst job in the world. People phone and shout at me all day. Although they are rude, I have to reply "Yes, madam," "Yes, sir." ¹ *Fortunately*, I get two fifteen-minute coffee breaks and an hour for lunch. However, about five times a day, the ² *boss* listens to check I am not making a ³ *private* call. I am so unhappy, I need to take medicine every day. So the next time you call your credit card company, my ⁴ *advice* is—be nice!

I am a bouncer at a nightclub. A bouncer is a kind of security guard. I am ⁵ *satisfied* with my job, but the ⁶ *problem* is that almost every week, someone attacks me. Last year, seven people attacked me with knives. I broke my nose four times. I broke my arm twice. I lost three teeth, and this job doesn't have insurance. My friends say I should ⁷ *quit*, but my answer is ⁸ *simple*—the pay is good and I ⁹ *need* the money.

- | | | |
|------------------|--------------------|-----------------|
| a. clear | d. suggestion | g. leave |
| b. personal | e. manager | h. want |
| c. happy | f. difficulty | i. luckily |

Predicting

1. You are going to read a letter from a man who quit a high-salary job. Why do you think he left his job? Check (✓) your answers.

Reader's Letter

Last month *Lisa Bradshaw* wrote to say she isn't happy at work.

Listen to your heart

- | | |
|---|---|
| a. ☐ He became ill. | d. ☐ He wanted to earn more money. |
| b. ☐ He didn't like the job. | e. ☐ He married and went to live abroad. |
| c. ☐ He won a lot of money. | |



Your say ...

READERS' LETTERS PAGE

Last month, we asked, "What can you do if you don't like your job?" Well, we received lots of letters, but Mark Bolam wins \$50 for this letter. Well done, Mark!



Reader's Letter

Last month Lisa Bradshaw wrote to say she isn't happy at work.

Listen to your heart

Dear Lisa,

I have a simple answer to that question—leave! If you don't like your job, then quit. A few years ago, I was Chief Executive Officer for a large company. My pay was very high. I traveled by private plane all over the world. I stayed at the best hotels. I had the best of everything. But I wasn't happy. My life was empty. So, I quit. I spent six months at home, asking myself what job I wanted. Fortunately, money wasn't a problem. Finally, I decided what job I wanted—I wanted to be a nurse. I studied for two years. Now I work in a local hospital. I spend my days giving medicine to people and talking to them. This helps them feel better. Next month, I am going to start work with people who have cancer. I don't get much money as a nurse, but I am a lot more satisfied. I like my life now. In my old job, I didn't help anyone. Now, I help people every day. And I have more time for my family! So my advice for people who are unhappy in their job is simple: leave, and take time to think about what *really* makes you happy.

Mark Bolam

Understanding the text

1. Read these questions and write your answers.

a. What is Mark Bolam's job now?

.....

b. What did he win for his letter?

.....

c. What question is he answering in his letter?

.....

d. What job did he have a few years ago?

.....

e. Find two ways he spends his time at work now.

1.

2.

2. Read these notes about Mark's life. Put B (before) or N (now).

- | | |
|---|---|
| a. has a high salary | b. has a lower salary |
| c. has more time to see his family | d. has little time to see his family |
| e. is unhappy with his job | f. is very satisfied with his job |
| g. feels his life is empty | h. is very happy with his life |
| i. feels he is helping people | j. has the best of everything |

3. Complete the summary.

A few years ago Mark Bolam was ^a in a large company. He traveled in a ^b and always stayed ^c But he wasn't ^d so he ^e Six ^f later, he decided he wanted to be a ^g He trained for ^h years and now works in a local ⁱ He doesn't earn much ^j , but he ^k people every day.

Reading skills: Skimming



KEY READING SKILLS
STUDY SHEET 8, PAGE 88

Quickly skim this text. Then immediately check (✓) your answers.
Do not look back at the text. ⌚ 1 MINUTE

When is it time to change jobs?

It can be very difficult to make big decisions. Changing your job is a big decision. Your job gives you money. It takes most of your time. Perhaps you have friends at work, too. Many people stay in jobs they don't like because they are afraid to leave.

So when is it time to change jobs? How do you know when you should quit? Well, ask yourself these questions:

- Am I tired of working long hours?
- Does every day seem to be full of problems?
- Do I feel under pressure all the time?

If you answer "Yes" to these three questions, then it's time to change jobs—now. If you don't like your job, then you must change. If you find you get angry a lot, then quit immediately. Every day, thousands of people make the same decision. They find other jobs. They feel happier. So can you.

a. Many people ...

1. ☐ often arrive late to work.

2. ☐ are afraid to leave their job.

b. People who don't like their job should ...

1. ☐ do nothing and hope it gets better.

2. ☐ quit and find another job.

c. Every day, thousands of people ...

1. ☐ find new jobs.

2. ☐ work long hours and get very tired.

d. If you get angry at work a lot, ...

1. ☐ you should quickly start looking for another job.

2. ☐ you are under too much pressure.

Match each word or phrase in *italics* with a word or phrase that has a similar meaning.

Follow your dream

Working life today is changing. People are under more ^{1.} *pressure* than in the past. Very few people have "a job for life." More and more companies are reducing the number of workers they employ. That's one reason why people change jobs more often. Another reason people change is that they are not ^{2.} *satisfied*. They may want ^{3.} *better pay*, a bigger ^{4.} *office*, or a more important ^{5.} *position*. When thinking about a new job, try to follow your dream. Don't be ^{6.} *afraid* of making a big change. Listen to yourself and follow your own ^{7.} *advice*. Ask what kind of job you would really enjoy. Perhaps you want to start your own company and be your own ^{8.} *boss*. Go for it!



- | | |
|-------------------------|-------------------|
| a. guidance | e. scared |
| b. happy | f. stress |
| c. job | g. manager |
| d. a higher salary | h. workplace |

Talk about it

1. Think about your ideal job. Make notes.



Job title:

Salary:

Description:

Benefits: