

Reading skills practice: Finding a job – exercises

Look at the job adverts and do the exercises to practise your reading skills.

Preparation

Write the duties under the correct jobs.

Display items on the shelf.	Give customers their change.
Sell shop's items.	Serve food and drinks.
Deliver newspapers.	Read stories and play with young children.
Look after children.	Make somewhere tidy.
Help customers find items to buy.	Wake up early.
Clean the floor.	Take customers' order.

Babysitter	Shop assistant
Paper boy	Waiter / Waitress
Cleaner	Cashier

A

Babysitter needed

We need a babysitter to look after our two boys aged 5 and 7 after school from 4 p.m. – 6 p.m., Mon – Fri.

£40 a week.

Call Mary on **678345211**

B

Newspaper round before school

We need young people to deliver newspapers on Mon, Wed and Fri mornings. The paper round takes 30 minutes in the village of Clanbrook. Papers must be delivered before 8 a.m. and you must have your own bike.

Interested? Ask for more info at **Clanbrook post office**.

C

Holiday job

Do you want to earn some extra money this summer? Do you speak another language?

We need **French, Spanish or German** speakers to work for us in the City Museum shop Tuesday – Saturday.

Send your CV to
citymuseum@shopjob.lkj



D



Munchies Café

PART-TIME WORK

We are looking for breakfast and lunchtime staff to work in our café on Saturdays.

Come in (8 a.m. - 4 p.m.) or call Bella on 612398745 (after 4 p.m.)

1. Check your understanding: matching

Match the adverts with the job descriptions and write a–d next to the number 1–4.

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|-----------------|-----------------------------------|
| 1..... advert A | a. Delivering newspapers. |
| 2..... advert B | b. Looking after children. |
| 3..... advert C | c. Working in a shop. |
| 4..... advert D | d. Working in a small restaurant. |

2. Check your understanding: multiple choice

Circle the best job advert for these questions.

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|---|----------------------|----------------------|
| 1. In which job do you have to work after school? | advert A
advert C | advert B
advert D |
| 2. In which job do you have to start work before 8 a.m.? | advert A
advert C | advert B
advert D |
| 3. In which job do you only need to work on Saturdays? | advert A
advert C | advert B
advert D |
| 4. In which job do you need a bicycle? | advert A
advert C | advert B
advert D |
| 5. In which job do you need to speak a foreign language? | advert A
advert C | advert B
advert D |
| 6. In which job do you only work during the summer holidays? | advert A
advert C | advert B
advert D |
| 7. In which job do you have to work for 2 hours every day after school? | advert A
advert C | advert B
advert D |
| 8. In which job do you need to work from Tuesday to Saturday? | advert A
advert C | advert B
advert D |

3. Check your understanding: true or false

Circle *True* or *False* for these sentences.

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|----|--|-------------|--------------|
| 1. | In advert A, the babysitter can get more than £40 a week. | <i>True</i> | <i>False</i> |
| 2. | In advert D, you don't need to work in the evenings. | <i>True</i> | <i>False</i> |
| 3. | In advert B, the paper round should take about half an hour. | <i>True</i> | <i>False</i> |
| 4. | In advert C, you have to work five days a week. | <i>True</i> | <i>False</i> |
| 5. | In advert D, you should call Bella in the morning. | <i>True</i> | <i>False</i> |
| 6. | In advert B, you should contact the newspaper delivery boy for more information. | <i>True</i> | <i>False</i> |
| 7. | In advert D, you need to work full-time. | <i>True</i> | <i>False</i> |
| 8. | In advert C, you need to contact the museum by telephone. | <i>True</i> | <i>False</i> |

Discussion

Do you have a part-time job?

What type of part-time job would you like?