

Business English Test unit 13-15

1. Put the words in the gaps. There is **one extra word**

applicants	degree	training	employees	experience	unskilled	skills	set up	desirable
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1. You must have a/an in Chemistry to work in this library
2. Computer is something which is necessary for the job of an accountant.
3. If you are applying for the job of a property agent, knowledge of English and Russian is
4. The company also offerspositions such as the job of a gardener
5. If you start working as a cashier in our store on the job is provided.
- 6 should present a CV on the day of the interview.
7. Toan interview please contact Alice Green between the hours of 9am to 5 pm.
8. The applicant is rejected because he doesn't have any..... as a laboratory worker

Extra:.....

2. Fill the text with the correct word. There's one extra

salary	retirement	perks	full-time	benefits	vacation time
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Our company offers aposition as a restaurant manager. That means you have to work 40 hours a week with two days- off at the weekend. Your base.....will be 2,500 Euro per month. As a regular worker you will be provided with all the, such as health insurance and a plan. Your paid is 20 days in addition to the public holidays.

Extra word:.....

3. Translate

- 1. подписвам договор а
- 2. прекратявам договор а
- 3. постоянна работа job
- 4. временна работа job
- 5. работа на 4 часа- time job
- 6. работа на 8 часа.....- time job