Syntactic constructions and Formal letter

1. Read the sentences and decide whether the verbs in bold are in the ACTIVE or PASSIVE voice.

1. _____: The historic castle **was** completely **destroyed** during a powerful earthquake in the 18th century.
2. _____: Scientists **have discovered** several unusual species of marine animals in recent years.
3. _____: All personal information **must be protected** when using online services.
4. _____: The final results of the competition **will be announced** next Monday.
5. _____: Thousands of tourists **visit** this beautiful coastal village every summer.
6. _____: The old railway station **is being transformed** into a modern cultural centre at the moment.
7. _____: The organisers **had** already **prepared** everything before the guests arrived.
8. _____: Several important documents **have been lost** during the company's relocation.
9. _____: The government **is introducing** new measures to reduce air pollution.
10. _____: By the end of next year, the new sports complex **will have been completed**.

2. Complete the sentences with the correct passive form of the verbs in brackets.
Use the grammatical hints to identify the correct verb tense or construction.

1. A collection of rare photographs _____ in an old suitcase **last weekend**.
(a completed action at a specific time in the past)
2. The restaurant's menu _____ **every season** to include fresh, local ingredients.
(a regular action or routine)
3. **By the time the guests arrived**, all the decorations _____ in the garden.
(an action completed before another action in the past)
4. Several new electric buses _____ (introduce) in our city **next spring**.
(an event that will happen in the future)
5. The injured dolphin _____ by marine biologists **right now**.
(an action happening at the moment of speaking)
6. The final chapter of the popular fantasy series _____ **yet**, although readers have been waiting for months. *(an action that has not been completed up to the present moment)*
7. _____ by the museum staff **when** you **entered** the exhibition hall **yesterday**?
(an action that was in progress at a particular moment in the past)
8. All personal belongings _____ outside the examination room.
(a present obligation expressed using a modal verb)
9. **By the end of this year**, thousands of new trees _____ in the region as part of the environmental project. *(an action that will have been completed by a specific time in the future)*
11. The Earth's surface _____ mostly by water.
(a general fact or truth)
10. The outdoor swimming competition _____ **next Saturday** because the organisers have decided to postpone it. *(a future plan or intention that has already been decided)*
12. Several spelling mistakes _____ in your essay, so you can now submit the final version.
(a completed action with a result that is important in the present)
13. The first edition of this famous children's book _____ more than **a century ago**.
(a historical event that happened in the past)
14. The valuable jewellery _____ from the display case **before** the museum **closed** that evening.
(an action completed before a particular moment in the past)
15. The historic theatre _____ **this month**, so visitors cannot enter the building.
(a temporary action taking place around the present time)
16. The fragile equipment _____ more carefully **before** it **was transported yesterday**. Unfortunately, several items arrived damaged. *(a past action that should have happened but was not done properly)*

3. Identify the correct verb tense based on the grammatical construction provided. Then complete each sentence with the correct passive form of the verb in brackets.

1. **TENSE**: _____: *Millions of people **watch** this popular cooking programme **every week**.*
This popular cooking programme _____ by millions of people every week.
2. **TENSE**: _____: *The organisers **didn't invite** any international artists to **last year's** cultural festival.*
International artists _____ to last year's cultural festival.
3. **TENSE**: _____: *Scientists **have discovered** several previously unknown species in the rainforest.*
Several previously unknown species _____ in the rainforest.
4. **TENSE**: _____: *The technicians **are installing** new security cameras in the shop **at the moment**.*
New security cameras _____ in the shop at the moment.
5. **TENSE**: _____: *Visitors **must not touch** the ancient manuscripts during the exhibition.*
The ancient manuscripts _____ during the exhibition.
6. **TENSE**: _____: ***Will** the company **release** its new smartphone model **next month**?*
_____ the company's new smartphone model _____ next month?

4. Complete the sentences with the correct relative pronouns.

1. She's the young photographer _____ won the international competition last year.
2. Nobody understands the reason _____ the famous actor suddenly abandoned his career.
3. My older brother, _____ has been living in Germany for five years, is planning to move back home.
4. I recently met a student _____ parents work for an international organisation.
5. The Eiffel Tower, _____ attracts millions of tourists every year, is the most famous landmark in France.
6. This is the documentary _____ our teacher recommended during the last lesson.
7. She's the applicant to _____ the company offered the position last week.
8. The annual science fair, _____ students present their latest research projects, attracts hundreds of visitors.
9. Jonas, _____ older sister is a professional photographer, has recently developed an interest in photography.
10. My hometown, _____ I spent most of my childhood, has changed significantly over the past decade.

5. Choose the correct participle in each sentence.

1. _____ by the long journey, the travellers decided to rest at the hotel.
2. The student _____ the correct answer remained silent during the discussion.
3. _____ by a famous Italian architect, the building attracts thousands of visitors every year.
4. _____ her driving lesson, Sophie went straight home afterwards to prepare for her exam.
5. The woman _____ near the entrance is the manager of the new restaurant.
6. _____ to the private event, several journalists waited outside the building.
7. _____ along the beach, we were enjoying the sound of the waves and the warm evening breeze.
8. The annual science fair, _____ students present their latest research projects, attracts hundreds of visitors.
9. Jonas, _____ older sister is a professional photographer, has recently developed an interest in photography.
10. My hometown, _____ I spent most of my childhood, has changed significantly over the past decade.

6. Study the example of a formal email. Read it carefully and complete the gaps (1-10) with appropriate words, paying attention to the context, grammar and formal language.

You are a student at an international school in Latvia. You see this information on the school website.

Conference For Young Leaders: YOUNG MINDS UNITE

Join us at the Young Minds Unite conference – a dynamic space for learning, networking, and action. Connect with students from across Europe to share ideas on building a sustainable future together.

The conference includes workshops on:
- building leadership skills,
- developing public speaking abilities,
- presenting projects through social media.

Location: Vienna, Austria
Duration: 3 days of inspiring sessions, workshops and cultural exchange.

Write an e-mail to your school director Ms. Amelia Kramer about attending the conference. In your e-mail:
- introduce yourself and state why you are writing,
- explain why you would like to attend the conference,
- ask if the school would support you (accommodation and travel),
- offer to organize an event at school after the conference and explain why it could be useful for other students.

Dear Ms Kramer,
My name is Daniel Brown, and I am a Year 11 student at our school. I am [1]_____ *to express my interest in attending the Young Minds Unite conference in Vienna, Austria.*

I would [2]_____ *like to participate because I believe it would be a* [3]_____ *opportunity to develop my leadership and public speaking skills.* [4]_____ *, meeting students from different European countries would* [5]_____ *me to exchange ideas about creating a more sustainable future.*

I would be [6]_____ *if the school could* [7]_____ *financial support for my travel and accommodation expenses.*

After the conference, I would be happy to organise a workshop at our school to share what I have [8]_____.
I believe this [9]_____ *encourage other students to become more* [10]_____ *in environmental projects and develop their own leadership skills.*

Thank you for [11]_____ *my request. I look* [12]_____ *to hearing from you.*

Yours sincerely,
Daniel Brown

LIVEWORKSHEETS